



Unsworth
Primary School



Temporary Teaching Assistant for SEN/D
Support Team
Candidate Pack



Part of the

Oak



Learning Partnership

Please visit our school website for further information.
<https://www.unsworth-primary.co.uk/>

Welcome from the Headteacher

Dear Candidate,

At Unsworth Primary School we pride ourselves on providing children with a happy and stimulating environment in which they can learn, develop and achieve. Our committed staff team work hard to encourage the children to enjoy learning, achieve their best, behave well, support each other and grow in confidence to become outstanding citizens.

We are committed to providing a warm and supportive ethos where staff, children and parents work together to ensure all feel happy, safe and cared for. We believe that each child has their own unique qualities and we take care to bring out these gifts and talents, to nurture them and celebrate them together, valuing the contribution each child makes to our community. At Unsworth Primary School we have 5 core values that were chosen by all of our community. The values are: Happiness, Honesty, Friendship, Respect and Learning, and they are weaved throughout all that we do.

Mission Statement - Our school community is committed to providing a **safe, secure** and **stimulating** learning environment where personal achievement and respect for the individual is valued.

Together we build an **understanding** of one another and look to **develop** the **self-esteem** of every child.

School Aims – Our school aims are: -

- To create a happy and caring school for all our children
- To provide a welcome for parents, governors and members of the wider community
- To celebrate the individual contribution of every child
- Helping each child to develop confidence in themselves and have respect for others
- Delivering a broad, balanced and differentiated curriculum that is accessible to all our children
- To encourage all members of the school community to be fully committed and involved in the life of the school
- Developing positive learning partnerships between home and school
- To have high expectations of every child enabling them to reach their full potential
- Creating a lively and stimulating learning environment
- Communicating our Mission Statement and Aims to all members of our school community

Please visit our school website for further information: www.unsworth-primary.co.uk

Andrew Rhodes
Headteacher at Unsworth Primary School



Unsworth
Primary School

"Unsworth is a nurturing and caring community dedicated to keeping children safe and happy."

Teacher at Unsworth
Primary School



Temporary Teaching Assistant for SEN/D Support Team

Salary: Grade 6, SCP 6 – Actual salary £13,891

Hours: 30 hours per week, term time only

Closing Date: 9.00am, Monday 13th June 2022

Required for September 2022

The Trust, on behalf of Unsworth Primary School, are seeking to appoint a highly motivated and enthusiastic Temporary Teaching Assistant for SEN/D Support Team who can join a team of professionals.

This is a temporary contract until 31st August 2023 (to be reviewed annually depending on the needs of the school).

We are looking for someone who:

- Can support individual pupils with SEN/D and liaise with members of the SEN/D support team
- Is able to work under direct instruction of the class teachers and the SENCO to undertake work/care/support programmes to enable access to learning for pupils with a statement of Special Educational Needs or an Education Health Care Plan

This is an excellent opportunity for career development for someone to work in an inclusive environment that values team work. In your application, please outline your suitability for the post with reference to the person specification.

You will be part of an excellent team and will be given extensive support to develop to your full potential both in this role and beyond. Applicants must have relevant qualifications and experience, please ensure that you meet the person specification before applying.



How to Apply

Closing Date: 9.00am, Monday 13th June 2022

Interviews: Thursday 16th June 2022

Applicants must have relevant qualifications and experience, please ensure that you meet the person specification before applying.

We are committed to **equality** of **opportunity** for all staff and applications from individuals are encouraged regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage and civil partnerships.

Appointment is subject to a satisfactory enhanced disclosure from the Disclosure and Barring Service and references. The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

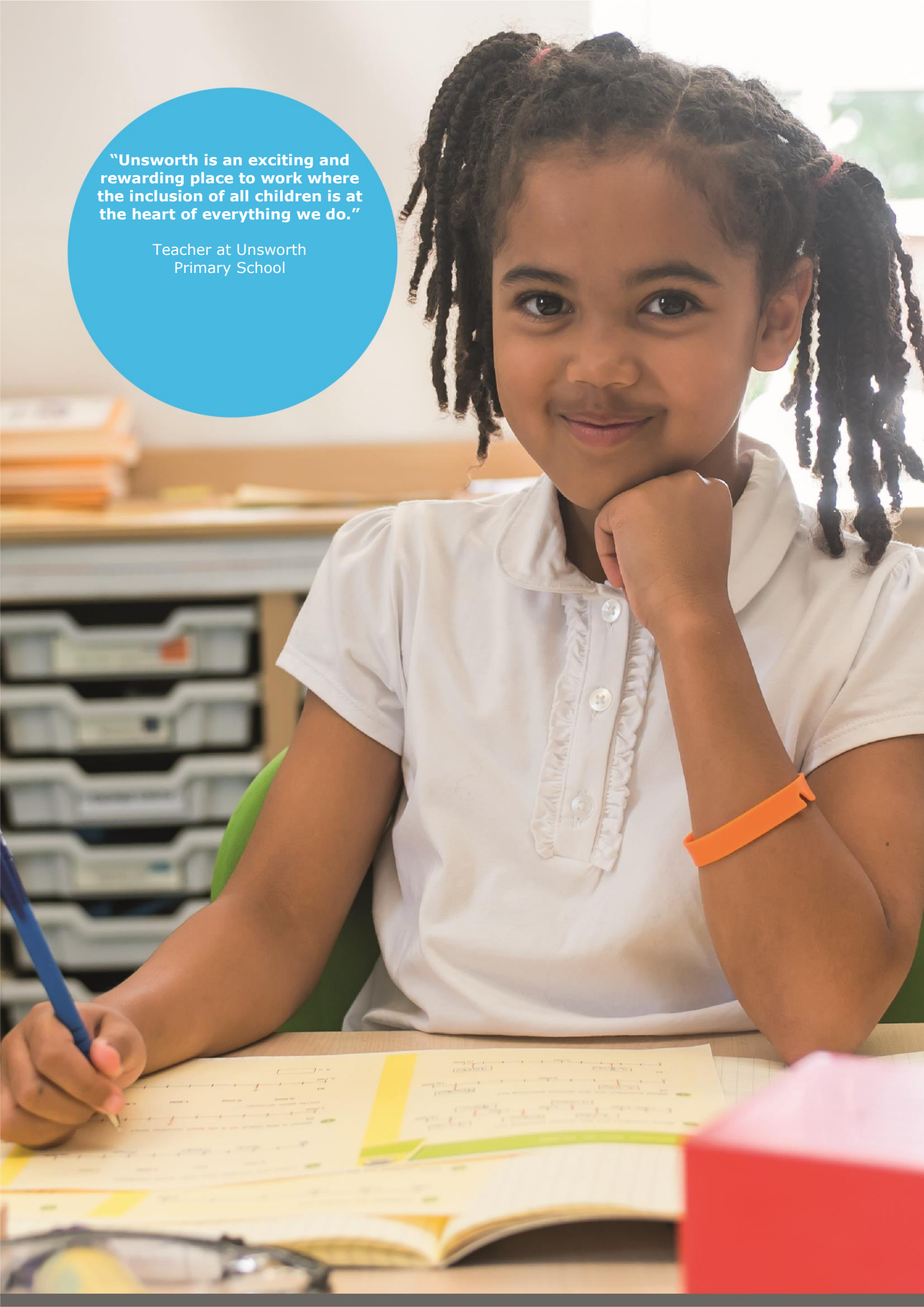
Please do not send CVs. Applications should be sent to:

recruitment@oaklp.co.uk, for the attention of Mr. Andrew Rhodes



"Unsworth is an exciting and rewarding place to work where the inclusion of all children is at the heart of everything we do."

Teacher at Unsworth
Primary School



Temporary Teaching Assistant for SEN/D Support Team

Salary: Grade 6, SCP 6 – Actual salary £13,891

Hours: 30 hours per week, term time only

Closing Date: 9.00am, Monday 13th June 2022

Job Description

Normal place of work: Unsworth Primary School, although you may be required to work at any other school within the Trust.

Responsible to: Class Teacher and SENCO

Responsible for: Supporting individual pupils with SEN/D and liaising with other members of the SEN/D support team

PURPOSE OF THE POST

- To work under the instruction/guidance of class teachers and the SENCO to undertake work/care/support programmes to enable access to learning for pupils with a statement of Special Educational Needs or an Education Health Care Plan.

DUTIES AND RESPONSIBILITIES

Support for the Pupil

- Supervise and provide particular support for a pupil with an EHCP, ensuring their safety and access to learning activities.
- Assist with the development and implementation of Learning Plans and Personal Care programmes.
- Establish constructive relationships with pupils and interact with them according to individual needs.
- Promote inclusion and acceptance of all pupils.
- Encourage pupils to interact with others and engage in activities led by the teacher.
- Promote self-esteem and independence.
- Provide feedback to pupils in relation to progress and achievement under the guidance and direction of the teacher.

Support for the Teacher

- Provide clerical/administration support (e.g. photocopying, collecting money etc.).
- Assist with the display of children's work.
- Create and maintain a purposeful, orderly and supportive environment, in accordance with lesson plans.
- In liaison with the teacher, use strategies to support pupils to achieve learning goals.
- Assist the teacher with the preparation of teaching and learning materials and subject matter.
- Monitor pupils' responses to learning activities and accurately record pupil achievement/progress as directed.
- Provide detailed and regular feedback to teachers on pupils' achievement, progress, problems etc.
- Undertake routine marking of pupil's work.
- Promote good pupil behaviour, dealing promptly with conflict and incidents and encouraging pupils to take responsibility for their own behaviour in line with established school policy.
- Establish constructive relationships with parents/carers.

Support for the Curriculum

- Undertake structured and agreed learning activities/learning programmes taking into consideration pupil learning styles. Adjust activities according to pupil responses/needs.
- Undertake programmes linked to local and national learning strategies e.g. literacy, numeracy, recording achievements and progress and feeding back to the teacher.
- Support the use of ICT in learning activities and develop pupils' competence and independence in its use
- Prepare, maintain and use equipment/resources required to meet the lesson plans/relevant learning activity and assist pupils in their use.

Support for the School

- Be aware of and comply with school policies and procedures relating to child protection, health, safety and security, confidentiality and data protection. Report all concerns to the appropriate person (as named in the policy concerned).
- Be aware of and support difference and ensure all pupils have equal access to opportunities to learn and develop.
- Contribute to the school ethos, aims and development.
- Appreciate and support the role of other professionals
- Attend relevant meetings as required
- Participate in training and other learning activities and performance development as required.
- Accompany teaching staff and pupils on visits, trips and out of school activities as required and take responsibility for a group under the supervision of a teacher.

Teaching Assistant for SEN/D Support Team Person Specification

CRITERIA	Qualifications: On their application form, candidates will demonstrate that they have the following qualifications:	
ESSENTIAL		
<ul style="list-style-type: none"> NVQ 3 in Teaching Assistance or equivalent qualification 		
CRITERIA	Experience and Skills: On their application form, candidates will demonstrate that they have the following experience and skills:	
ESSENTIAL		DESIRABLE
<ul style="list-style-type: none"> Experience of using ICT to support learning and understanding of other basic technology (computers, iPads, photocopier etc). Ability to work effectively within a team environment, understanding classroom roles and responsibilities. Ability to build effective working relationships with all pupils and colleagues and to be flexible. Ability to work with children at all levels regardless of specific individual need. Good personal numeracy and literacy skills 		<ul style="list-style-type: none"> Training in relevant learning strategies in particular literacy, numeracy, SEN/D and safeguarding. <i>NB Safeguarding training is a requirement for all school staff every 3 years.</i> Experience of resources preparation to support learning programmes.
CRITERIA	Knowledge: On their application form, candidates will demonstrate that they have the following knowledge:	
ESSENTIAL		
<ul style="list-style-type: none"> General understanding of national/EYFS curriculum and other basic learning programmes/strategies. Basic understanding of child development and learning Understanding of relevant policies/codes of practice and awareness of relevant legislation General awareness of inclusion especially within a school setting including the requirements of the Code of Practice for SEN/D. 		

Teaching Assistant for SEN/D Support Team Person Specification Continued

CRITERIA	Professional Values and Practice: On their application form, candidates will demonstrate that they have the following Professional Values and Practice:	
ESSENTIAL		DESIRABLE
<ul style="list-style-type: none">• High expectations of all pupils; respect for their social, cultural, linguistic, religious and ethnic backgrounds; and commitment to raising their educational achievements• Ability to build and maintain successful relationships with pupils, treat them consistently, with respect and consideration, and demonstrate concern for their development as learners• Demonstrate and promote the positive value, attitudes and behaviour they expect from the pupils with whom they work• Able to improve their own practice through observations, evaluation and discussion with colleagues• Ability to work collaboratively with colleagues, and carry out role effectively, knowing when to seek help and advice• Ability to liaise sensitively and effectively with parents and carers, recognising role in pupils' learning• Willingness to participate in relevant training and development opportunities including Professional Activity Days at the school		



Aspiration



Integrity



Resilience

Introduction to Our Trust

Dear Candidate,

Thank you for your interest in this post at Unsworth Primary School, which is a member of Oak Learning Partnership Trust.

Our Trust is a recently established group of schools currently comprising of a primary, secondary and special school all located in Bury, Greater Manchester. At Oak LP we are passionate about transforming children's lives and their communities through the delivery of a well-balanced, rounded education, providing individual support in schools which are happy places within which staff and young people thrive. We are passionate about inclusion; this is at the heart of our ethos and is a consistent focus. In all our schools we endeavour to leave no child behind.

We understand that we can only achieve our vision by recruiting the right people and providing them with the support, training and time they need in order to allow them to flourish and be the best they can be. Whatever role an individual undertakes within our organisation, be that supporting or teaching, they are contributing to our collective aim of transforming lives. We have high expectations for our staff, we invest heavily in them ensuring they feel valued and their well-being is always considered. We understand that if staff feel valued and if the impact they are having is recognised, they can perform at their best.

Our schools work closely with one another: they collaborate, support each other and share collective systems across both educational and business provisions. But it's also important to us that each school has individuality and freedom to be innovative. What we do insist on is clarity and consistency from our leaders and always making sure common sense is at the heart of decision making.

I joined the Trust in September and I'm excited to lead Oak LP into the next part of its journey. We are laying strong foundations for growing the Trust and with this, will come multiple development opportunities for our staff. We are committed to making a difference on a wider scale, whilst continuing to build on our current strengths. Above all we will continue to have a strong moral purpose, provide a truly inclusive education and embed our core values of **Aspiration**, **Resilience**, and **Integrity** in everything we do.

If you're excited about joining Oak LP, your values are aligned with ours and you feel like you can make a difference please contact the school directly for any additional information about the role.



James Franklin-Smith
CEO of Oak Learning Partnership

Oak 
Learning Partnership

oaklp.co.uk



Schools within our Trust

Find out more on our website: <https://oaklp.co.uk/our-schools/>

Oak Learning Partnership is a recently-established Trust of schools which currently comprises of a primary, secondary and special school in Bury, Greater Manchester. We are an educational charity which exists to advance education. As a Trust, Oak Learning Partnership is one single organisation to which all our schools belong, and all staff in our individual schools and our central team work for the Trust as a single entity.

Our schools work closely with one another: they collaborate, support each other and share collective systems across both educational and business provisions. But it's imperative to us that each school has its own individuality and autonomy and we are very keen for schools to be managed by their own leadership team and staff. The Trust's central team is made up of both business and educational professionals, and their role is to support schools to be the best they can be. We are passionate about being part of a family of schools and know the benefits this brings to young people, staff and communities.

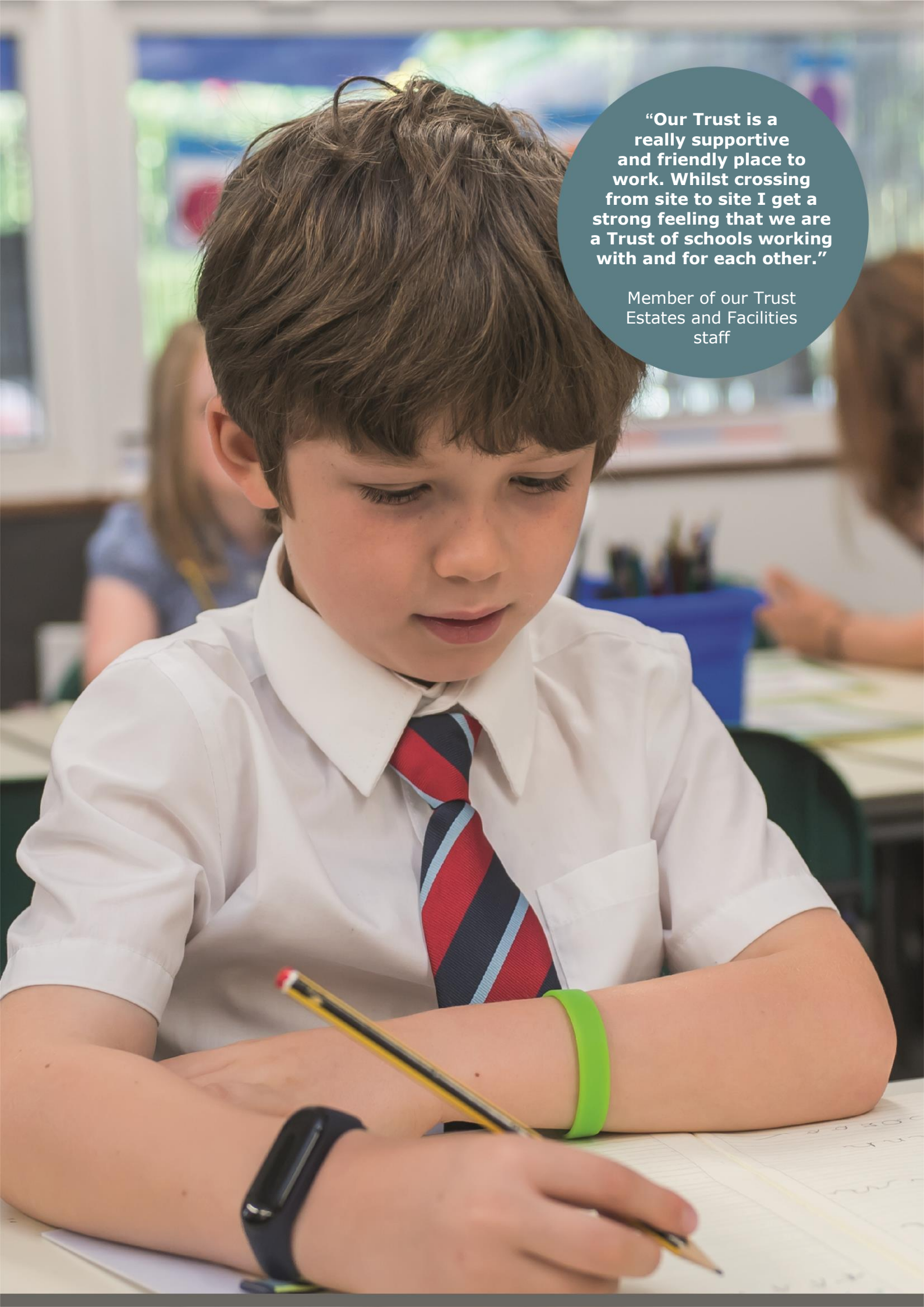
Our Trust is committed to improving the life chances of children and young people through the delivery of an excellent, well-rounded education. At Oak we live and breathe inclusion; this is at the heart of our ethos and we aim for it to be a golden thread of strong practice which links all of schools together. Our core values of Aspiration, Resilience, and Integrity drive everything we do.



Unsworth Primary School is a 'family' school with the motto 'Together We Build Understanding.' The five chosen values of happiness, honesty, friendship, respect and learning are at the heart of developing children's social and academic understanding and ensuring that they enjoy making progress together.

Hazel Wood High School is driven by the core values of Pride, Respect and Aspiration. Pupils are members of a very inclusive school community which offers them the opportunity and encouragement to aim high and excel.

Elms Bank is a generic secondary special school for pupils aged between 11 and 19 years old. Elms Bank works in partnership with many other agencies to ensure that the specific needs of each pupil are met so that they can grow in confidence both socially and academically.



“Our Trust is a really supportive and friendly place to work. Whilst crossing from site to site I get a strong feeling that we are a Trust of schools working with and for each other.”

Member of our Trust
Estates and Facilities
staff

At Oak Learning Partnership, we value our staff highly and recognise their contribution with a series of benefits and incentives.

Find out more on our website: <https://oaklp.co.uk/>

Staff Benefits



CPD OPPORTUNITIES

We are committed to helping our staff keep their skills and knowledge up to date.



BURY LEISURE CENTRE REDUCED MEMBERSHIP

Simply visit Bury Leisure Centre with proof of employment and they will process the discounted membership.



CHARTERED MEMBERSHIP

Teaching staff are given membership of The Chartered College of Teachers. Members have access to a range of resources.



ON SITE PARKING

On site parking is available for staff with level access to the building.



CHILDCARE VOUCHER SCHEME

Salary sacrifice childcare voucher scheme With KiddiVouchers.



WELLBEING SERVICES

Oak Learning Partnership values staff wellbeing and offers comprehensive and positive resources for staff.



PERKBOX DISCOUNTS

Perkbox discounts through perkbox.com



TECH SCHEME

Tech scheme through techscheme.co.uk



CYCLE SCHEME

Cycle scheme through cyclescheme.co.uk



Unsworth
Primary School

Thank you

Unsworth Primary School
Blackley Close
Unsworth
Bury
Lancashire
BL9 8LY

0161 766 4876

unsworth@bury.gov.uk

www.unsworth-primary.co.uk



Part of the

Oak



Learning Partnership