

NURTURE, LEARN, SUCCEED

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Headteacher: Mrs C Snape

JOB SPECIFICATION FOR POST OF TEACHING ASSISTANT GRADE 1**Essential qualities**

- Minimum of GCSE in English and Maths
- An ability to establish and maintain relationships with individual pupils and groups of pupils
- A positive and caring attitude to children
- An ability to maintain working relationships with colleagues
- Good organisational skills
- An ability to work as a team member
- Enthusiasm and commitment
- A strong commitment to developing professional practice
- Clear DBS check

Other qualities and qualifications which may be taken into consideration

- Preferably A levels or degree
- Attendance of relevant teaching assistant courses or a teaching assistant qualification
- Training in numeracy and literacy support
- Computer skills and qualifications
- Artistic skills
- Experience of working with children whether voluntary or paid

With guidance and training from the school, the successful candidate will be expected to

1. Supervise and assist small groups of pupils in activities set by the teacher
2. Provide 1:1 support for a child following an individual provision map
3. Contribute to the management of pupil behaviour within the school's behaviour management policy
4. Provide effective support for colleagues both in class and whole school situations
5. Assist with classroom resources and records
6. Provide support for learning activities
7. Support pupils' safety and security
8. Contribute to the health and wellbeing of pupils
9. Support the use of Information and Communication Technology in the classroom
10. Assist in preparing and maintaining the learning environment
11. Observe and report on pupils' performance