**TA Person Specification**

**Grade C**

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| Area | Essential | Desirable |
| Qualifications | * Relevant NVQ 2 (Social Care/EFYS/Learning and Education) * Level 2 Literacy and maths | * GCSE grade C (4/5) / Functional Skills Level 2 English and Maths or equivalent * Makaton * Safety Interventions CPI training (previously known as MAPA) |
| Experience | * Working with Children * Working as part of a team | * Experience of working in a school * Experience of working with children or young people who have special educational needs * Experience of record keeping * Experience of administering medication\* |
| Knowledge | * Be willing to gain knowledge of the learning processes and needs of specific children * Safeguarding and child protection * Equal opportunities * ICT knowledge – use of mobile tablet device | * Health and safety * Child development * Understanding of how to ensure good behaviour through positive reinforcement * Experience using Microsoft Outlook |
| Physical Ability | * Run * No significant back problems | * Manual handling training * Back awareness training |
| Personal Skills and Qualities | * Calm and Patient * Empathetic * Organised and reliable * Understanding of importance of confidentiality * Resourceful and flexible * Tolerant * Effective communicator * An appreciation of a sense of humour * Resilient | * Emotional intelligence |

\*Support staff may be asked to administer medication to pupils, following appropriate training.