



King's Hedges Educational Federation



Northfield Avenue
Cambridge
CB4 2HU

Tel: 01223 518330 Fax: 01223 506014

Email: office@kingshedges.cambs.sch.uk

Head Teacher: Miss S Merritt

Excellence Achieved Through Care, Creativity and Challenge

We require a Teaching Assistant to start spring term 2022

Pay Scale will be NJC point 2, £10.45 per hour

Hours will be 32.5 per week

Times will be between 8:15 – 3:30 Monday – Friday

We wish to appoint a dedicated, hard-working and motivated teaching assistant. The contract will be term time only, fixed for 2 terms, ending 31.8.2022 in the first instance.

You will be a valuable member of the team working with the class teacher to support the children. The successful applicant will need enthusiasm, patience, caring and understanding. Experience working with children and a willingness to work in all year groups of the Federation is required.

Please come and visit us, it is the only way to truly realise how special we are. We received an overall 'Good' rating from our recent Ofsted in January 2019.

Please contact Mrs Miller, Tel **01223 518330** or e-mail: finance@kingshedges.cambs.sch.uk to arrange a visit and for the application pack or you can download the application pack from our website: www.kingshedgesprimary.org.uk

Kings Hedges Education Federation is committed to safeguarding and promoting the welfare of children in our care.

All staff and volunteers are expected to share this commitment.

Before you proceed with your intention to apply for a position or to support us please take full consideration of the following points.

- All successful candidates will be subject to an enhanced DBS check. You are required to disclose all previous criminal convictions and cautions on your application. Please contact the Head teacher to discuss further if you wish.
- You will be provided with an induction process and you are expected to engage with this monitored process.
- We will assess your knowledge of safeguarding by asking specific questions about this area of our role during the interview process and your answer to this question will form part of our decision-making process.

- Our safeguarding policies and procedures will be explained during your induction and on a regular basis;
- Safeguarding is everyone's responsibility.
- Kings Hedges complies with all guidance on Childcare Disqualification and we will seek further advice from appropriate bodies when necessary.
- Application forms must be completed in full. Please pay particular attention to your work history and inform us of any gaps in employment.
- Please ensure you state full details of your qualifications
- References may be taken up prior to interviews and any discrepancies will be addressed during the interview process.

Closing date – Wednesday 26th January 2022, 9:00am

Interview date – Tuesday 1st February 2022