



**LET**  
**EDUCATION**  
**TRUST**  
AMBITIOUS | INCLUSIVE | RESILIENT



**THE HOLLINS**

# TEACHING ASSISTANT (LEVEL 2)

2 POSITIONS AVAILABLE

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RECRUITMENT PACK



# Welcome from the CEO

Dear Applicant,

Thank you for showing an interest in the Teaching Assistant (L2) positions at The Hollins. The LET Education Trust is a cross-phase multi-academy trust based in Lancashire with both primary and secondary schools as members.

We believe that every child deserves the best education and we create opportunities and experiences for all of them to reach their potential. Building 'cultural capital' is vital for our pupils and this occurs from reception up to year 11 through trips, activities, projects, events and residential, both at home and abroad. We are ambitious for our pupils, meaning we are always striving for excellence and supporting career aspirations through a culture of constant improvement.

Each of our schools is different and this is something we value and celebrate. The uniqueness of each school is supported by strong central services and a school-centred and approachable central team. Most colleagues work in one school but some work across a range of schools where their skills and abilities are needed.

Collaboration is key for LET schools and at the forefront of this is staff development. Joint INSET days with keynote speakers, middle and senior leader training and subject links occur across and between schools and phases. To ensure consistency of approach and sharing of good practice we have termly meetings for our safeguarding leads and our SENCOs, sharing this information is proving invaluable. School to school liaison around transition is vitally important in ensuring our pupils arrive at secondary school with the necessary skills and helps to ensure a smooth start to year 7.

We play a part in Initial Teacher Training as part of our remit through the Embrace SCITT. We have successfully trained primary and secondary teachers over the last 10 years with a large number employed locally and within the LET Education Trust.

I will be retiring from the post of CEO at the end of August, after four and a half years and my successor, Jeniffer Sing, currently Director of Education at All Saints Multi-Academy Trust in Liverpool, will be taking up the post.

If you have the highest standards of professional endeavour, integrity and ethics and would like to be part of our growing MAT, I look forward to receiving your application. You can find out more about our Trust at [www.let-edu.org](http://www.let-edu.org) and more about The Hollins at [www.thehollins.com](http://www.thehollins.com)

I wish you all the very best with your application.

Best wishes, Steve Campbell  
Chief Executive Officer

# Welcome from the Headteacher

Thank you for your interest in the Teaching Assistant L2 positions at The Hollins. We are a fully comprehensive school serving a diverse community across Accrington and beyond. Many of our pupils face significant challenges, yet we are proud of the progress they make, thanks to the dedication of our skilled and caring staff. We are committed to supporting all learners, especially those who are vulnerable or have additional needs, and we offer a wide range of opportunities both in and out of the classroom. Professional development is a key priority for us, and all staff are encouraged to keep growing, whatever their level of experience.

These vacancies have arisen due to the requirements of our incoming year 7 cohort in September. It presents a wonderful opportunity to join a committed and supportive group of professionals within our Pupil Support Department. At The Hollins, teaching assistants play a vital role in cultivating an inclusive and nurturing learning environment. They work collaboratively with teaching staff to ensure all pupils can access the curriculum effectively, providing tailored support both within the classroom and through targeted one-to-one or small group interventions. Our teaching assistants are instrumental in helping pupils grow in confidence, independence, and achievement, while contributing to a calm, safe, and dignified school culture where every individual is valued.

Working as part of a multi-academy trust supports collaboration with other professionals and will allow The Hollins to continue to further enhance our practice. As part of the inclusive LET Education Trust, we are committed to investing in the future of our young people.

Should you wish to speak to me (on an informal basis), please do not hesitate to contact me.

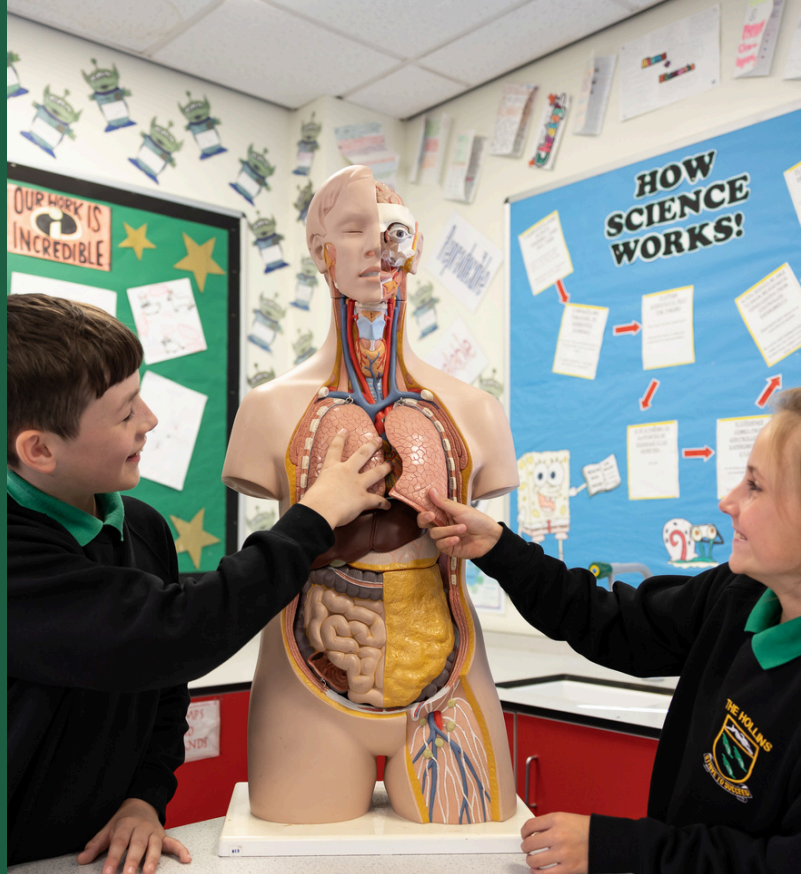
We look forward to receiving your completed application form together with a letter of application.

Yours faithfully,  
Mrs Dougan  
Acting Headteacher



At The Hollins we provide all pupils with access to a broad and balanced curriculum. We are committed to making sure all our pupils have the chance to thrive and support them to meet their full potential. We are focused on creating an inclusive environment, where provision is tailored to the needs and abilities of pupils, no matter how varied and we also ensure that all our pupils are prepared for later life, which means supporting them to become more independent in both life and academic skills.

At The Hollins we have a large pupil support team, led by our SENCo and assisted by our SEND manager, who are committed to the ongoing development of all our pupils. Our TAs are supported with ongoing professional development, along with being fully integrated into staff life at the school. At The Hollins we drive up standards in manners, appearance and attitude to learning and it is an exciting time to be joining a team who fully believe in and consistently support our ethos and culture.



## Teaching Assistant Level Two x 2

- Grade 5 SCP 6-11
- Full Time Annual Salary is £25,989 to £28,142
- Actual Pro Rata Salary is £18,286 to £19,801
- 30 hours per week
- Term time only, plus 5 days
- Temporary until 31 August 2027 (12 month contract)

The closing date is **Monday 1st June 2026, 12noon.**

The interview date is to be confirmed.

The start date is **Tuesday 1<sup>st</sup> September 2026.**

Please visit [www.let-edu.org/vacancies](http://www.let-edu.org/vacancies) to download the application form, job description, and supporting documents.

Submit the completed form and a covering letter, addressed to Mrs Dougan (Acting Headteacher) and outlining your relevant experience, to [recruitment@thehollins.com](mailto:recruitment@thehollins.com) by the closing date.



# Safeguarding at The Hollins

We are deeply committed to safeguarding and promoting the welfare of our students and expect all staff to share this commitment. We adhere to rigorous safeguarding procedures and practices to ensure the safety and well-being of our young people. This appointment will be subject to an enhanced DBS check, satisfactory references, and other relevant safeguarding checks.

# Support for our Staff

## Looking after our mental health

We have staff who are trained mental health first aiders who are ready, willing and able to support staff. You can also have look at the wellbeing charter which you can find on the LET Education Trust's website vacancy page.

## Quality staff professional development

We value staff development above all else and this engenders a sense of confidence and motivation for staff. We treat our staff like the professionals they are by engaging in the disciplined Inquiry approach to appraisal and development, which gives staff the responsibility to consider their own individual needs in order to continue to develop and improve.

## Measure and respond to staff voice

Our questionnaires allow staff the opportunity to let us know how they are coping with the demands of work, along with how they are coping generally. However, leadership doors are always open for continual conversations around this.

## Quality behaviour systems in place

Our behaviour system is designed to support both pupils and staff to ensure consistency and support at all times. Our school believes that the certainty of a sanction and subsequent restorative conversations are extremely Important for the smooth running of the school.

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