

Person Specification

Job Title Teaching Assistant – Level 3

School Long Mountain CE Primary School

Attributes	Essential (✓)	Desirable (✓)	Method used to gather information (A – Application form I – Interview T – Test P – Presentation)
Qualifications 5 G.C.S.E or equivalent, including Maths and English Teaching Assistant Induction Training Teaching Assistant NVQ Level 3 or have completed training of a similar standard (including NNEB or a certificate in Literacy & Numeracy for Support Assistants) First Aid qualification	 ✓ ✓	 ✓ ✓	
Work or relevant experience At least 4 - 5 years relevant experience working in an educational setting Experience of classroom administration support Ability to plan and organise effectively Ability to work with small groups or an individual pupil Experience in working with a whole class e.g. providing PPA cover. Experience working in Early Help.	 ✓ ✓ ✓ ✓	 ✓ ✓	

Knowledge and understanding An comprehensive knowledge of school based education including child development National Primary Curriculum, especially English and Mathematics	✓ ✓		
Skills and Abilities (relevant to post) Good communication skills and ability to relate well to children, staff and parents Evidence of working as part of a team ICT and the willingness to update skills and undertake further training Ability to supervise whole classes Specialist skills, training or experience e.g. Art, Music, ICT, display etc.	✓ ✓ ✓ ✓	✓	
Personal Qualities Ability to bring to the role, initiative, enthusiasm and commitment Flexibility and reliability Willingness to develop skills with further training	✓ ✓ ✓		