



## **Job Description**

### **Teaching Assistant**

#### **Role:**

The person appointed will work under the guidance of the SENDCo and teaching staff, within an agreed system of supervision, to implement an approved work, care and support programmes with a range of students, either individually or in group work as required, in or out of the classroom.

#### **Main Duties:**

- Support the progress of students with SEND by helping to remove some of the barriers to learning in the classroom.
- Use strategies, in liaison with the teacher, to support students in achieving learning goals and maximising independent communication with peers and staff.
- Monitor and evaluate students' responses to learning activities through observation and recording of progress.
- Support home-school liaison to maximise parental awareness of ongoing needs/activity.
- Within the context of teacher led planning, set challenging and demanding expectations and promote self-esteem and independence.
- Carry out small group interventions with targeted students.
- Report any issues or concerns to supervising teacher or SENDCO.
- Report on student progress and lesson outcomes to the supervising teacher.
- Provide records as requested by the SENDCO.
- Promote positive values, attitudes and good student behaviour, dealing with challenging behaviour in line with established policy and encourage students to take responsibility for their own behaviour.
- Contribute to the promotion of a positive view of Inclusion and acceptance of all students.
- Be aware of, and comply with policies and procedures relating to child protection, health, safety, confidentiality and data protection, reporting all concerns to the appropriate person
- To attend relevant meetings as required.
- Contribute to the overall ethos/work/aims of the school.
- Carry out breaktime duties, as directed by the Senior Leadership team.

Our school is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. Appointments will be subject to an enhanced Disclosure and Barring Service check. If shortlisted, you will be required to disclose relevant information regarding criminal history and an online search will be conducted. This includes only information publicly available online. We promote diversity and want a workforce which reflects the population of Leeds.