

Teaching Assistant Job Description

Role:

The person appointed will work under the guidance of the SENDCo and teaching staff, within an agreed system of supervision, to implement an approved work, care and support programmes with a range of students, either individually or in group work as required, in or out of the classroom.

Main Duties:

- Support the progress of students with SEND by helping to remove some of the barriers to learning in the classroom.
- Use strategies, in liaison with the teacher, to support students in achieving learning goals and maximising independent communication with peers and staff.
- Monitor and evaluate students' responses to learning activities through observation and recording of progress.
- Support home-school liaison to maximise parental awareness of ongoing needs/activity.
- Within the context of teacher led planning, set challenging and demanding expectations and promote self-esteem and independence.
- Report any issues or concerns to supervising teacher or SENDCO.
- Report on student progress and lesson outcomes to the supervising teacher.
- Provide records as requested by the SENDCO.
- Promote positive values, attitudes and good student behaviour, dealing with challenging behaviour in line with established policy and encourage students to take responsibility for their own behaviour.
- Contribute to the promotion of a positive view of Inclusion and acceptance of all students.
- Be aware of, and comply with policies and procedures relating to child protection, health, safety, confidentiality and data protection, reporting all concerns to the appropriate person
- To attend relevant meetings as required.
- Contribute to the overall ethos/work/aims of the school.
- Participate in the daily duty rota on either break or lunchtime cover.
- To undertake any other duties as commensurate with the post.

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment. Successful candidates will be subject to an enhanced DBS disclosure.