

Job Description

Job Title	Teaching Assistant
Pay scale	Scale 4
Location	Newham. At either a JFK Special School site or Connaught Special School
Responsible to	Class Teacher and Leaders
Purpose	The role would be to support the learning of all students across all ages who have significant learning difficulties, physical needs and at times, challenging behaviours. We are looking for candidates who can demonstrate common sense, initiative, integrity, a willingness to learn and positive interaction with others to support the profound nature of our students needs
Job context	This is a term time only post (39 weeks) 32.5 hours per week
Responsibilities	<ul style="list-style-type: none"> • To work with teachers to identify and respond appropriately to pupils in areas of specific difficulties • To support students to access the learning environment • To provide information that supports personalised learning targets • To meet the needs of personal, physical, behavioural and care needs as directed by relevant professionals • To maintain an orderly learning environment • To supervise pupils during break and lunchtimes • To maintain a professional disposition at all times • To engage in continual professional development • To comply with the Learning in Harmony Code of Conduct • To undertake appropriate other duties as reasonably required by the teacher / senior leaders
Key safeguarding responsibilities	<ul style="list-style-type: none"> • All staff are expected to follow the school's Safeguarding procedures and to attend relevant training
Line management responsibilities	<ul style="list-style-type: none"> • N/A

**General
responsibilities**

All employees are expected to:

- Undertake any training commensurate with the post.
- Show a responsible attitude to health and safety issues and have due regard for their personal safety and that of others.
- Support, uphold and contribute to the development of the school's equal rights policies and practices in respect of both employment issues and the delivery of services to the community.

The Learning in Harmony Trust reserves the right to vary or amend the duties and responsibilities of the post holder at any time according to the needs of the Trust's business. This job description does not form part of the contract of employment.

Person Specification

Attributes	Evidence	Essential	Desirable	Evidence
Qualifications	Functional Skills	Yes		Test
Professional Experience and Knowledge	Experience of working in a school or with children including parental experience.	Yes		Interview / test
Experience:	Able to demonstrate experience of dealing sympathetically and constructively with other adults.	Yes		
Knowledge and Understanding:	Demonstrate an understanding of the place of the school in supporting pupils and in promoting the spiritual, moral, social and cultural awareness of pupils from a multicultural community.	Yes		
	Demonstrate an understanding of the role of the teacher and their own role in relation to teachers, other support staff, and pupils.		Yes	
	Demonstrate knowledge and basic understanding of literacy and Numeracy.	Yes		
	Demonstrate ability to use knowledge and understanding to support pupils and to assess their progress.	Yes		
	Demonstrate awareness of how pupils learn and the factors that affect their progress.	Yes		
	Demonstrate an understanding of the different approaches needed to support the learning of pupils, including bilingual English learners and pupils with special	Yes		

	educational needs.			
	Demonstrate an understanding of the importance of creating and maintaining a purposeful, accessible, orderly and supportive environment for pupil learning	Yes		
	Demonstrate knowledge and awareness of the importance of physical and care needs of pupils	Yes		
	Demonstrate an understanding and importance of child protection and safeguarding procedures	Yes		
Commitment to and understanding of:	The Equal Opportunities practice throughout the school including the Trust's policy of inclusive education.	Yes		