

Person Specification – Teaching Assistant Level 1 – Heap Bridge

The key for our method of assessment is:

Application form = A Certificates = C References = R Interview Process = I

Professional Qualifications / Training	Method of Assessment
<p>Essential</p> <ul style="list-style-type: none"> To possess or be willing to work towards GCSE English and Maths or Level 2 Literacy and Numeracy To possess or be willing to work towards Level 2 QCF in Teaching and Learning To possess or be willing to work towards a full or emergency Paediatric First Aid certificate withing 3 months of starting work. 	<p>C</p> <p>C/A</p> <p>C/A</p>
<p>Desirable</p> <ul style="list-style-type: none"> Willingness to undertake appointed person certificate in first aid administration. Level 2 certificate Supporting the Wider Curriculum 	<p>A</p> <p>C/A</p>

Skills, Abilities and Experience	Method of Assessment
<p>Essential</p> <ul style="list-style-type: none"> Ability to work effectively within a team environment, understanding classroom roles and responsibilities. Ability to build effective working relationships with all pupils and colleagues. Ability to promote a positive ethos and role model positive attributes. Good personal numeracy and literacy skills. Awareness and basic understanding of school curriculum. Basic awareness of inclusion, especially withing a school setting. Experience of working with and/or caring for children. <p>To work towards demonstrating:</p> <ul style="list-style-type: none"> High expectation of all pupils; respect for their social, cultural, linguistic, religious and ethnic backgrounds; and commitment to raising their education achievements. Ability to build and maintain successful relationships with pupils, treat them consistently, with respect and consideration, and demonstrate concern for their development as learners. Demonstrate and promote the positive value, attitudes and behaviour you expect from the pupils with whom you work. Ability to liaise sensitively and effectively with parents and carers, recognising role in pupils' learning. Ability to improve your own practice through observations, evaluation and discussion with colleagues. Understanding of basic technology – photocopier, use of computer i.e. Microsoft & Google environments/apps (TEAMS, Google Drive etc.) 	<p>A, R & I for all within this section</p>
<p>Desirable</p> <ul style="list-style-type: none"> Willingness to develop beyond basic ICT skills. Experience of working with and/or caring for children within an education setting and/or with children with SEND. 	

Special Working Conditions	Method of Assessment
<p>Essential</p> <ul style="list-style-type: none"> • Ability to attend occasions meetings out of school hours when required. • Assisting pupils in line with moving and handling guidelines when toileting, feeding and transferring. • Providing hygiene care to pupils • Lifting and carrying equipment as required. • The ability to converse at ease with customers and service users and provide advice in accurate spoken English. 	<p>A, R & I for all within this section</p>

Information for all applicants / postholders:

Hollingworth Learning Trust are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expect all staff and volunteers to share this commitment.

The successful candidate will have to meet the person specification and will be required to apply for an enhanced DBS disclosure and all other pre-employment checks outlined in Keeping Children Safe in Education. All appointments are subject to Safer Recruitment practices.

We particularly welcome applicants from under-represented groups including those based on ethnicity, gender, transgender, age, disability, sexual orientation or religion.