

TEACHING ASSISTANT (Level 1)

31 hours per week, term-time only.

Salary: £13,409 - £13,901 (Dependent on SCP point and length of service).

BROAD DESCRIPTION:

Assisting a student with physical disabilities to access the curriculum and all other elements of school life.

The post receives direction from the SENDCO.

Responsibility for others: The post has considerable impact on the well-being of individuals through contributing to the assessment of student need and progress, the development and implementation of plans and providing support to students with additional personal/special needs.

Responsibility for staff: The post has limited (or no) direct responsibility for supervising other staff. It may be expected to demonstrate tasks or advise/guide new employees, work experience or trainees.

Responsibility for budget: The post has limited (or no) direct responsibility for financial resources. May be involved in occasional handling small amounts of cash, processing cheques, invoices etc.

Responsibility for physical resources: The post has limited (or no) direct responsibility for physical resources, other than the handling and careful use of equipment (eg computer / PC/ teaching materials/resources).

TYPICAL TASKS

Curriculum Support:

Support the students' learning as directed by the teacher/SENDCO, in context of being able to access the topic being studied (differentiating work), developing self-esteem and confidence, facilitating discussions and interactions between the student being supported and their peers.

Lead and deliver appropriate intervention programmes to an individual or small group.

Liaise with parent/carers on a weekly basis to keep them updated on progress being made by student. To keep SENDCO informed of any communication home.

Support for Students:

Support student in accessing the curriculum – differentiating work and acting as a practical assistant in subjects such as Technology and Art.

Assist with student supervision – e.g. on arrival/leaving the class, at breaktime and lunchtime (when required), ensuring that there are table raisers on the tables, there is enough room for the wheelchair in the classrooms.

Accompany students as directed, e.g. out of the classroom, on visits, trips and out of school activities

Deal with minor accidents, upsets
Develop self-esteem, confidence and independence.

Develop social skills so the student can begin to confidently interact with their peers and other adults.

Attend Annual Review meetings

PERSON SPECIFICATION – TEACHING ASSISTANT

Attributes		Essential (E) or Desirable (D)
Qualifications	<ul style="list-style-type: none"> Grade C or above in English and Maths at GCSE Manual Handling Team Teach 	D D D
Experience	<ul style="list-style-type: none"> Previous experience in a caring capacity – with children with SEND Experience of working in an education setting Experience with working and supporting students with physical disabilities 	E E E
Skills	<ul style="list-style-type: none"> An empathy with people with physical and/or learning difficulties Can solve straightforward problems and respond to unforeseen circumstances (e.g. hazards, accidents etc) Have good communication and listening skills Have good organisation skills 	E E E E
Knowledge	<ul style="list-style-type: none"> Understand special educational needs Able to operate lifting equipment (e.g. hoists) Have knowledge of school rules, procedures, policies Be aware of and understand health and hygiene guidelines and other regulations, e.g. HASAW, Child Protection etc 	E E D D
Personal Attributes	<ul style="list-style-type: none"> Good physical health and fitness (to be able to lift independently or with other adult support) Have attended manual handling training Energy, enthusiasm, commitment and perseverance Adaptability to changing circumstances and new ideas Reliability and integrity Good time management Set a good example by one's own presentation, personal and professional conduct Willingness to undertake training. 	E D E E E E E E
Health/	<ul style="list-style-type: none"> An excellent health and attendance record. 	E

Attendance		
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