



Teaching Assistant
Level 2

November 2023





Welcome to Stepney Primary School

At Stepney Primary we aim to be an outstanding, learning-centred school which is always looking forward: breaking down the barriers, widening the horizons! We see ourselves as a community of children and adults in which everyone contributes, everyone enjoys and learns and where everyone is valued.

A Small School with Great Expectations!



Stepney Primary School, Beverley Road, HULL, England HU5 1JJ
Telephone: **01482 343690** Email: admin.stepney@thrivetrust.uk

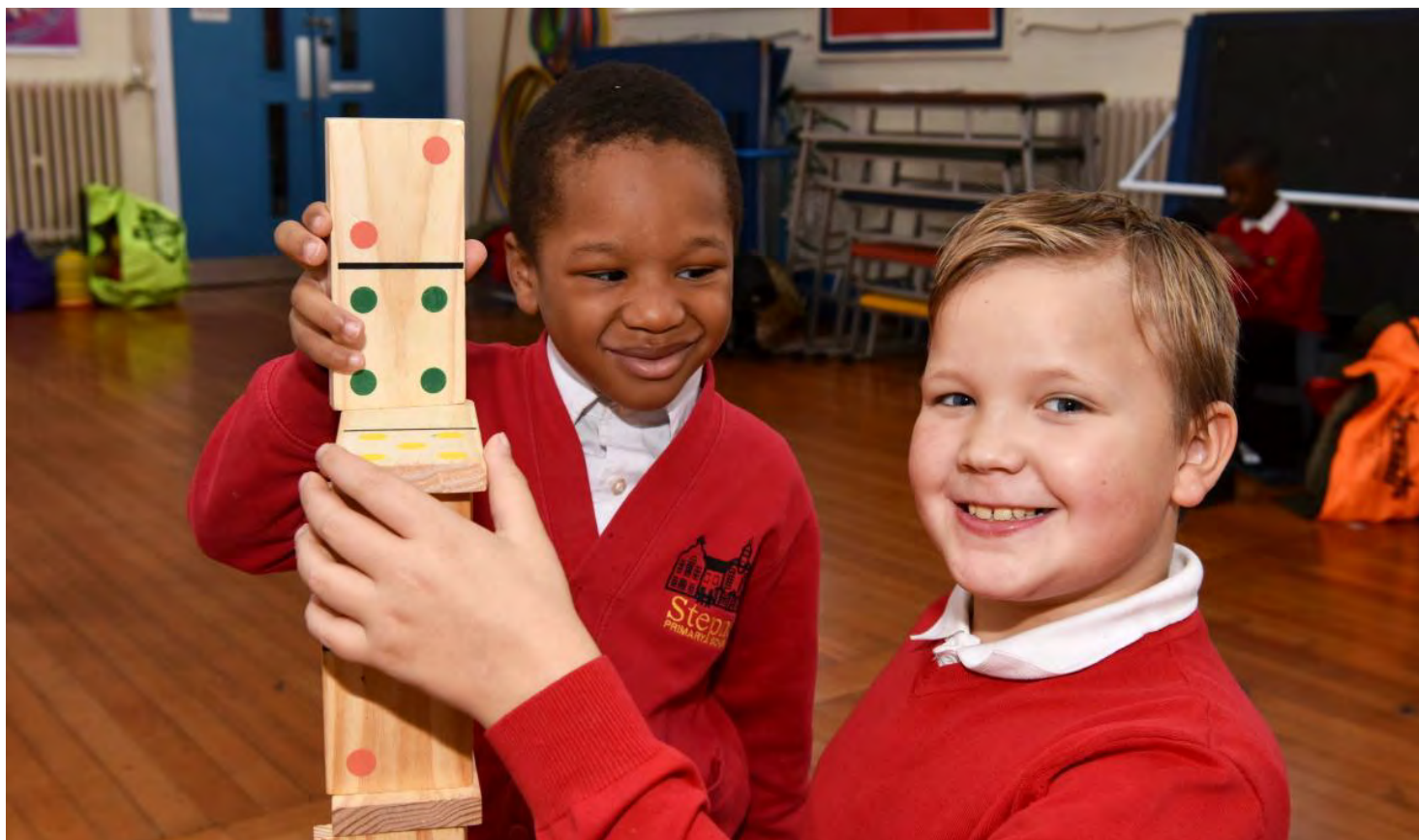


Results - Stepney Primary School

| KS2 | % at age related expectation - School | % at age related expectation - National |
|---------|---------------------------------------|---|
| Reading | 51.9 | 73 |
| Writing | 59.3 | 71 |
| Maths | 55.2 | 73 |
| RWM | 44.4 | 59 |

| KS1 | % at age related expectation - School | % at age related expectation - National |
|---------|---------------------------------------|---|
| Reading | 46.7 | 68.3 |
| Writing | 40 | 60.1 |
| Maths | 56.7 | 70.4 |

| EYFS | % good level of development |
|----------|-----------------------------|
| School | 53.3 |
| National | 68 |





**Welcome from
Thrive Co-operative
Learning Trust Chief
Executive Officer
(CEO), Jonathan
Roe**

On behalf of Thrive Co-operative Learning Trust, I would like to thank you for your interest in working with us.

Our mission is to *inspire pupils to thrive in life*. We work cooperatively as a multi-academy trust to enable each pupil, school, and community to reach their fullest potential, and to aspire living our co-operative values.

We hope that you would like to join us in this mission.




Our Values



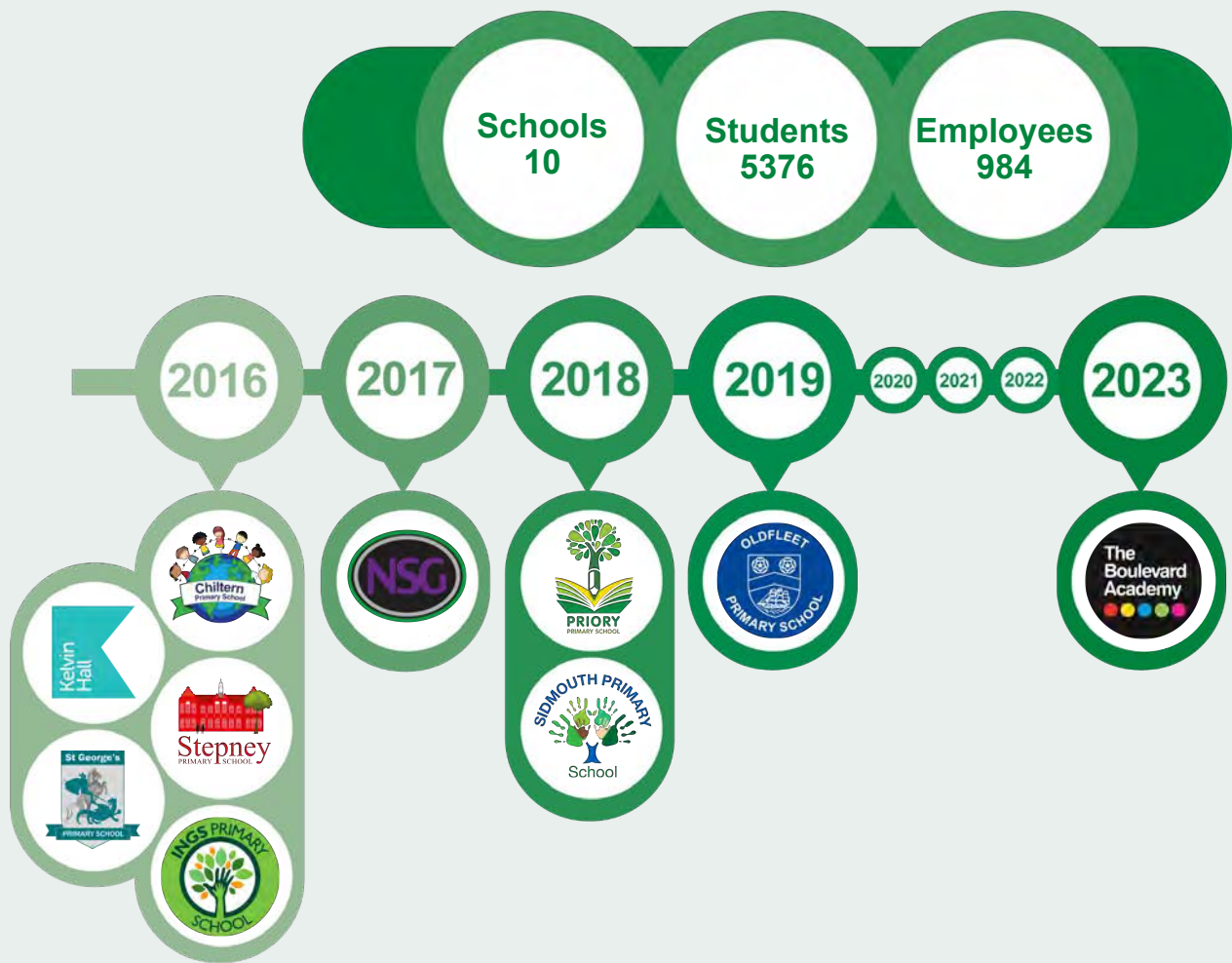
Thrive Mission Statement *Inspiring pupils to thrive in life*

Thrive Co-operative Learning Trust **understands thriving to mean learning**, and learning to mean **growing in knowledge, self-reliance and in responsibility towards others**. Achieving this will allow pupils and staff to **develop a sense of agency and co-agency**, which is the awareness that we are powerful and can affect change, that life is something to be grasped rather than something that happens, and that we have maximum impact when **we work together for the common good**. This sense of agency plays out at three scales as it affects the future of **the individual, their community (local and national), and their planet**.

View our Thrive Charter here... 



Our Journey so far...

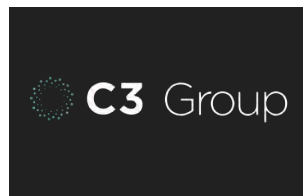


Our Partners

Our ongoing partnerships with the following organisations



Our partnership with the Reach Foundation is leading us to develop a 'Cradle to Career' model across our three schools in HU3 - and later across the whole of Thrive.



Our recent partnership with C3 Group has brought us closer to achieving our goal of net-zero emissions, reinforcing our pledge to create a more sustainable future for our students, staff, and the wider community.



Yorkshire 100 aims to identify 100 future school leaders and take them on a development journey of peer-led support and cutting edge national and international school development.



Coop Schools provides services and support for the network of cooperative schools, strengthening school improvement and local accountability.



Registered Office Address:

Kelvin Hall School, Bricknell Avenue, Hull, East Yorkshire HU5 4QH

Tel: (01482) 342229 | Email: jobs@thrivetrust.uk



Teaching Assistant Level 2
(Experience of working in any phase will be considered)
Salary: Grade 4, Scale Point 5 -7 (£17,050 - £17,626 Actual Salary)
31.25 Hours per week, Term Time Only + 5 days
Monday - Friday 08:30 - 15:15 (30 Minute unpaid break)
Permanent
Start date: ASAP

The Thrive Co-operative Learning Trust is responsible for nine schools across Hull; three secondary and seven primary. A Thrive school is one that is a dynamic community of staff, pupils and their families all focussed on one thing - *inspiring pupils to thrive in life*.

Stepney Primary School is looking for a Teaching Assistant to join their team. You will be required to work 31.25 hours per week.

The successful candidate must have an understanding of the primary curriculum and a positive approach to managing children's behaviour. The candidate should have high expectations of the pupils and of themselves and be fully committed to ensuring the best possible outcomes for our children. Experience in all phases to be considered.

We also expect candidates to have excellent communication skills as well as excellent skills in English, Maths and other curriculum areas. The candidate will be hard working, creative, enthusiastic and able to work constructively and proactively as part of a team.

Closing date: Thursday 23rd November, 3pm

Interview date: Tuesday 28th November

As part of Thrive Co-operative Learning Trust commitment to safer recruitment processes and in accordance with statutory guidance: [Keeping Children Safe in Education](#) an online search will be carried out on all shortlisted candidates.

Please note, we do not accept CVs, applications must be submitted using our application form.

Our commitment to Safeguarding: Thrive Co-operative Learning Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Each school has a robust Safeguarding Policy and all staff receive training relevant to their role at induction and throughout their employment.

A candidate's suitability to work with children will be explored at all stages of the recruitment process. The successful applicant will, in accordance with statutory guidance, be subject to a comprehensive pre-employment checking process including receipt of a satisfactory enhanced disclosure from the Disclosure and Barring Service (DBS), a Children's Barred List check, a Section 128 Management Check if relevant, Prohibition check and overseas checks as applicable, identity check, medical clearance, proof of qualifications, satisfactory references and a check regarding their eligibility to work in the UK.

This role involves contact with children and provides regular access to children, therefore it is 'regulated activity'. As such, this post is exempt from the Rehabilitation of Offenders Act - 1974 and the amendments to the Exceptions Order 1975, 2013 and 2020.

Our commitment to equality and diversity: Thrive Co-operative Learning Trust recognises and celebrates the diversity of its schools and their communities. There is a shared commitment across the Trust to develop further a culture of respect, where discrimination is not tolerated, and individuals are treated equitably and fairly and feel a sense of belonging.

Please visit [Thrive Trust website](#) to view our Job Applicants Privacy Notice, which explains how we collect, store, and use personal data about individuals applying for jobs at our school.



Job Description

| | |
|---------------------|--|
| Post Title | Teaching Assistant Level 2 (Experience of working in any phase will be considered) |
| Grade | 4 |
| Location | Stepney Primary School |
| Reporting to | Class Teacher/Senior Leadership Team |

Purpose of Role

To complement the professional work of teachers by taking responsibility for agreed learning activities under an agreed system of supervision, supported by direction from the class teacher /senior leadership team in line with school policies and guidance. This may involve; monitoring pupils; assessing, recording and reporting on pupils achievement, progress and development. To support teaching and learning across the curriculum.

Key Responsibilities

1. To promote and safeguard the welfare of children and young people.
2. To promote the inclusion of all pupils within the classroom.
3. To establish productive working relationships with pupils, acting as a role model and setting high expectations.
4. To work alongside the class teacher and the senior leadership team to contribute towards the development and implementation of relevant pupil plans.
5. To support pupils consistently whilst recognising and responding to their individual needs.
6. To encourage pupils to interact and work cooperatively with others and engage all pupils in activities in the classroom and throughout the lunchtime period.
7. To promote independence and employ strategies to recognise and reward achievement of self-reliance in our pupils.
8. To act as a classroom and lunchtime support, setting, maintaining and upholding school standards of punctuality, behaviour, uniform and other relevant areas, applying all school policies consistently.
9. To ensure that support is directed appropriately to promote learning and progress across the curriculum monitoring and reporting to the class teacher or SLT; group discussion and positive group; Literacy programme; Numeracy programme and monitor pupils' progress across all subjects.
10. Any duties of a similar nature as directed by the class teacher or senior leadership team.

Safeguarding Children

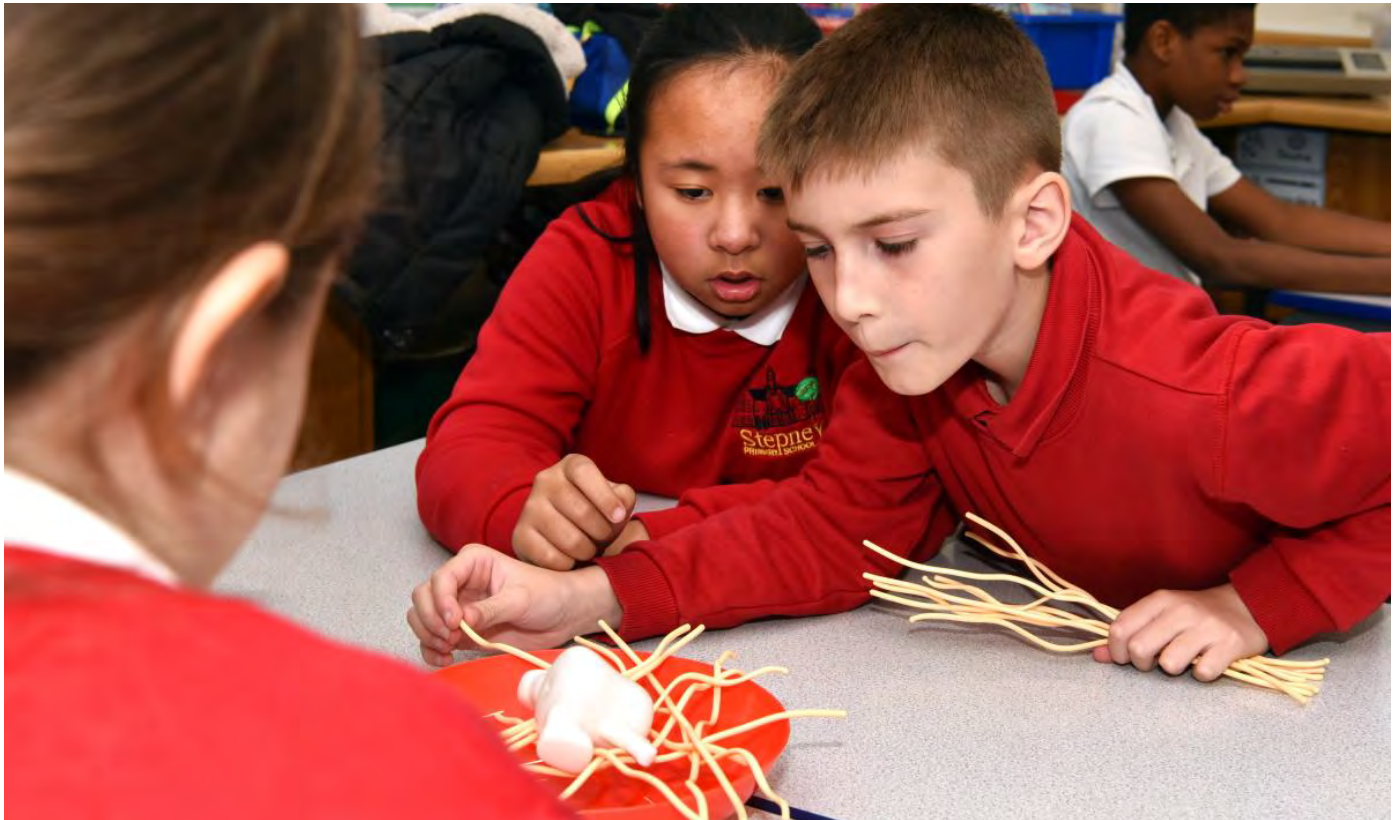
Thrive Co-operative Learning trust is committed to safeguarding and promoting the welfare of our pupils and young people. Each school has a robust Safeguarding Policy and all staff will receive training relevant to their role at induction and throughout employment at the school. We expect all staff to share this commitment. All post holders are subject to a satisfactory Enhanced disclosure from the Disclosure & Barring Service (DBS) and satisfactory employment references, as well as identification and qualification checks which will be required before commencing duties.

| | |
|--|---|
| Responsibilities for Staff: | None |
| Responsibilities for Customers/Clients: | Safeguarding and promoting the welfare of children. |
| Responsibility for Budgets/Financial Resources: | None |
| Responsibility for Physical Resources: | Prepare, maintain and use equipment and resources, including ICT, for use in relevant learning activities. Records and relevant files on pupils |

| | | E | D | How Identified |
|---|--|---|---|----------------|
| Qualifications | NVQ TA Level 2 or equivalent | ✓ | | Af, Q |
| | GCSE in English & Maths at Grade C or above | ✓ | | |
| Relevant Experience | Experience of working in an education environment | ✓ | | AF, I |
| | Experience of working with both small & larger groups of pupils | ✓ | | |
| | Experience with supporting small phonics groups under the leadership of the teacher | | ✓ | |
| | Experience of working with primary age children | ✓ | | |
| Skills & Abilities | Motivation to work with children and young people | ✓ | | AF, I |
| | Ability to form and maintain appropriate relationships and personal boundaries with children and young people | ✓ | | |
| | The ability to work independently and use their initiative | ✓ | | |
| | Awareness of the importance of confidentiality | ✓ | | |
| Knowledge | A knowledge and commitment to safeguarding and promoting the welfare of children and young people | ✓ | | AF, I |
| | post holder should have basic knowledge of ICT and its applications | ✓ | | |
| | Knowledge of relevant policies/codes of practice and awareness of relevant legislation | ✓ | | |
| Interpersonal/ Communication Skills: Verbal Skills | Ability to establish professional, effective working relationships with a range of partners/colleagues and children & young people | ✓ | | AF, I |
| | Work constructively as part of a team, understanding classroom roles and responsibilities and your own position within these | ✓ | | |

| | | E | D | How Identified |
|---|--|---|---|-----------------------|
| Written Skills | Ability to maintain accurate and up to date records of progress | ✓ | | AF, I |
| Personal Qualities | Commitment to continued professional development | ✓ | | AF, I |
| Disclosure & Barring Service | The successful candidate's appointment will be subject to the School obtaining a satisfactory Enhanced disclosure from the Disclosure & Barring Service and Children's Barred list check | ✓ | | DBS |
| | This post is exempt from the Rehabilitation of Offender Act 1974 the candidate is required to declare full details of everything on their criminal record. | ✓ | | (after short listing) |

How to apply



Application forms can be downloaded from our website and should be returned to people@thrivetrust.uk by the closing date below.

Should you wish to have an informal and completely confidential discussion please contact the school office on 01482 343690 or email admin.stepney@thrivetrust.uk.

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