

PERSON SPECIFICATION

POST TITLE: Teaching Assistant Level 2

GRADE: F (SCP 7-8)

	Essential	Desirable
QUALIFICATIONS/ TRAINING:	<ul style="list-style-type: none"> • GCSE English and Maths Grade C or above or equivalent • NVQ Level 2 or equivalent qualification in relevant discipline OR appropriate experience 	<ul style="list-style-type: none"> • First Aid training or willingness to undertake appointed person certificate in First Aid • Child Protection training • Training in Special Educational Needs strategies • Willingness to participate in relevant training and development opportunities
EXPERIENCE:	<ul style="list-style-type: none"> • Recent and relevant experience of working with and/or caring for children, preferably within an education setting 	<ul style="list-style-type: none"> • Experience of working in a school environment • Experience of working with students with special educational needs • Experience of Mentoring
SKILLS/ KNOWLEDGE:	<ul style="list-style-type: none"> • Experience working in a Secondary Environment • Mentoring Skills • Ability to relate well to children and adults • Ability to work effectively within a team environment, understanding classroom roles and responsibilities • Ability to build effective working relationships with all students and colleagues • Ability to promote a positive ethos and role model positive attributes • Ability to work with children at all levels regardless of specific individual needs • General understanding of national curriculum and other basic learning programmes/techniques (within specified age range/subject area) • Experience of resources preparation to support learning programmes • Effective use of ICT to support learning • Good communication skills • Good numeracy and literacy skills • Be able to maintain confidentiality • Good listening skills • The ability to manage behaviour of children in a positive and supportive manner • Awareness and basic understanding of the school curriculum (within specified age range or subject area) • General awareness of inclusion, especially within a school setting 	<ul style="list-style-type: none"> • Relevant knowledge of First Aid • Knowledge of Child Protection • Equal Opportunities and recognising the nature of the diverse school community • Understanding of basic technology – computer, video, photocopier etc

	Essential	Desirable
PERSONAL AND PROFESSIONAL ATTRIBUTES:	<ul style="list-style-type: none"> • Friendly, approachable and professional manner • Calm approach • A commitment to working as part of the whole school team and supporting the vision and aims of the school • High expectations of all students; respect for their social, cultural, linguistic, religious and ethnic backgrounds; and commitment to raising their educational achievements • Ability to build and maintain successful relationships with students; treat them consistently, with respect and consideration, and demonstrate concern for their development as learners • Demonstrate and promote the positive value, attitudes and behaviour they expect from the students with whom they work • Ability to liaise sensitively and effectively with parents and carers, recognising role in students' learning • Able to improve their own practice through observations, evaluation and discussion with colleagues. 	