



Teaching Assistant L2  
(ASC Hub)

January 2025





# Welcome to Ings Primary School

Ings Primary School is a community primary school located in the east of the City of Hull. The school has approximately 273 children on roll, including a 26 place purpose-built nursery within our Foundation Stage as well as a 10 place autism hub.

The school has an early years' admission policy and this allows us to admit pupils at the beginning of the school year in which they reach their 5th birthday.

We are part of the Thrive Co-operative Learning Trust and work in partnership with 6 other primary schools and 2 secondary schools in the city.

## Values and Ethos

At Ings Primary School we believe that a child's early education is formative and enduring. The lessons we teach give the knowledge, skills, beliefs and attitudes that inform future choices and life's direction. They enable children to begin to discover who they are and what their place in a rapidly changing world might be. Our work is to provide children with a caring and safe environment in which to discover the adventure that is life.

We make it our mission to enable children to be successful and active participants in their own future, active participants in the futures of their friends, families and local community and active participants in the future of the world that they will inherit from us.





**Welcome from  
Thrive Co-operative  
Learning Trust Chief  
Executive Officer  
(CEO), Jonathan  
Roe**

On behalf of Thrive Co-operative Learning Trust, I would like to thank you for your interest in working with us.

Our mission is to *inspire pupils to thrive in life*. We work cooperatively as a multi-academy trust to enable each pupil, school, and community to reach their fullest potential, and to aspire living our co-operative values.

We hope that you would like to join us in this mission.




## Our Values



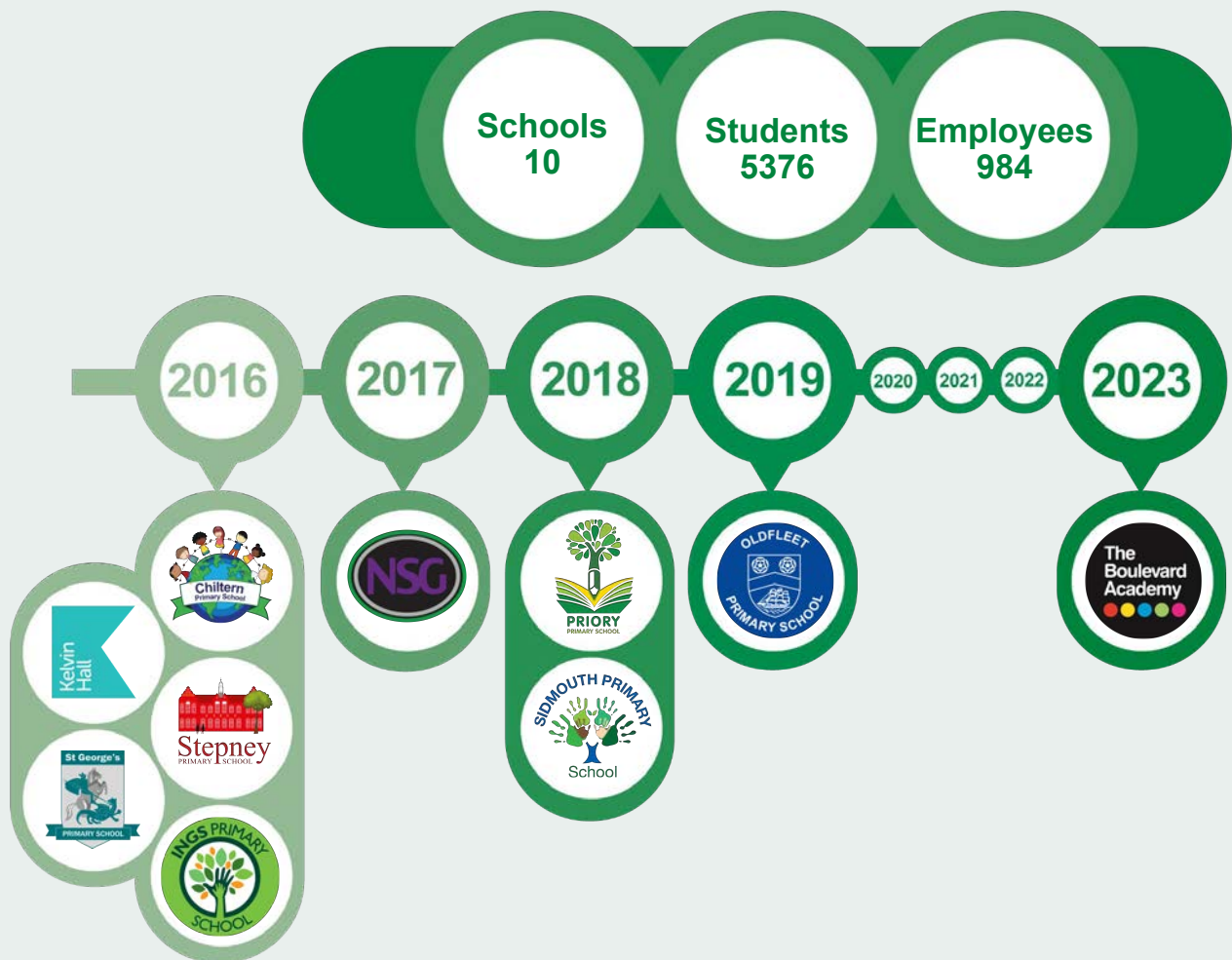
### Thrive Mission Statement *Inspiring pupils to thrive in life*

Thrive Co-operative Learning Trust **understands thriving to mean learning**, and learning to mean **growing in knowledge, self-reliance and in responsibility towards others**. Achieving this will allow pupils and staff to **develop a sense of agency and co-agency**, which is the awareness that we are powerful and can affect change, that life is something to be grasped rather than something that happens, and that we have maximum impact when **we work together for the common good**. This sense of agency plays out at three scales as it affects the future of **the individual, their community (local and national), and their planet**.

View our Thrive Charter here... 



# Our Journey so far...

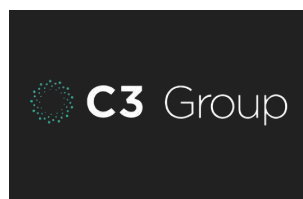


## Our Partners

Our ongoing partnerships with the following organisations



Our partnership with the Reach Foundation is leading us to develop a 'Cradle to Career' model across our three schools in HU3 - and later across the whole of Thrive.



Our recent partnership with C3 Group has brought us closer to achieving our goal of net-zero emissions, reinforcing our pledge to create a more sustainable future for our students, staff, and the wider community.



Yorkshire 100 aims to identify 100 future school leaders and take them on a development journey of peer-led support and cutting edge national and international school development.



Coop Schools provides services and support for the network of cooperative schools, strengthening school improvement and local accountability.



Registered Office Address:

Kelvin Hall School, Bricknell Avenue, Hull, East Yorkshire HU5 4QH

Tel: (01482) 342229 | Email: [jobs@thrivetrust.uk](mailto:jobs@thrivetrust.uk)



**Teaching Assistant Level 2 in ASC Hub**  
**Salary: Grade 4, Point 5-7 (£18,225 - £18,809 actual gross annual salary)**  
**32.5 Hours (8.30 am - 3.30 pm with 30 mins unpaid lunch break)**  
**Fixed Term Contract Until August 2025**  
**Term Time Only**  
**Start Date: ASAP**

The Thrive Co-operative Learning Trust is responsible for ten schools across Hull; three secondary and seven primary. A Thrive school is one that is a dynamic community of staff, pupils and their families all focussed on one thing - *inspiring pupils to thrive in life*.

Ings Primary School is looking to appoint a Teaching Assistant Level 2 to join our team. The successful candidate must have an understanding of the primary curriculum and a positive approach to managing children's behaviour. The candidate should have high expectations of the pupils and of themselves and be fully committed to ensuring the best possible outcomes for our children. Experience in all phases to be considered.

The position is based in our Orchard ASC hub and presents an exciting opportunity for someone with experience of successful work with pupils with SEND to shape future development.

We also expect candidates to have excellent communication skills as well as excellent skills in English, Maths and other curriculum areas. The candidate will be hard working, creative, enthusiastic and able to work constructively and proactively as part of a team.

**Closing date: Sunday 5th January 2025, 12 noon**

**Interview date: Friday 10th January 2025**

As part of Thrive Co-operative Learning Trust commitment to safer recruitment processes and in accordance with statutory guidance: [Keeping Children Safe in Education](#), an online search will be carried out on all shortlisted candidates.

**Please note, we do not accept CVs, applications must be submitted using our application form.**

**Our commitment to Safeguarding:** Thrive Co-operative Learning Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Each school has a robust Safeguarding Policy and all staff receive training relevant to their role at induction and throughout their employment.

A candidate's suitability to work with children will be explored at all stages of the recruitment process. The successful applicant will, in accordance with statutory guidance, be subject to a comprehensive pre-employment checking process including receipt of a satisfactory enhanced disclosure from the Disclosure and Barring Service (DBS), a Children's Barred List check, a Section 128 Management Check if relevant, Prohibition check and overseas checks as applicable, identity check, medical clearance, proof of qualifications, satisfactory references and a check regarding their eligibility to work in the UK.

This role involves contact with children and provides regular access to children, therefore it is 'regulated activity'. As such, this post is exempt from the Rehabilitation of Offenders Act - 1974 and the amendments to the Exceptions Order 1975, 2013 and 2020.

**Our commitment to equality and diversity:** Thrive Co-operative Learning Trust recognises and celebrates the diversity of its schools and their communities. There is a shared commitment across the Trust to develop further a culture of respect, where discrimination is not tolerated, and individuals are treated equitably and fairly and feel a sense of belonging.

Please visit [Thrive Trust website](#) to view our Job Applicants Privacy Notice, which explains how we collect, store, and use personal data about individuals applying for jobs at our school.



# Job Description

<b>Post Title</b>	Teaching Assistant Level 2
<b>Grade</b>	4
<b>Location</b>	Ings Primary School
<b>Reporting to</b>	Class Teacher / Senior Leadership

## Purpose of Role

To complement the professional work of teachers by taking responsibility for agreed learning activities under an agreed system of supervision, supported by direction from the class teacher /senior leadership team in line with school policies and guidance. This may involve; monitoring pupils; assessing, recording and reporting on pupils achievement, progress and development. To support teaching and learning across the curriculum.

## Key Responsibilities

1. To promote and safeguard the welfare of children and young people.
2. To promote the inclusion of all pupils within the classroom.
3. To establish productive working relationships with pupils, acting as a role model and setting high expectations.
4. To work alongside the class teacher and the senior leadership team to contribute towards the development and implementation of relevant pupil plans.
5. To support pupils consistently whilst recognising and responding to their individual needs.
6. To encourage pupils to interact and work cooperatively with others and engage all pupils in activities in the classroom and throughout the lunchtime period.
7. To promote independence and employ strategies to recognise and reward achievement of self-reliance in our pupils.
8. To act as a classroom and lunchtime support, setting, maintaining and upholding school standards of punctuality, behaviour, uniform and other relevant areas, applying all school policies consistently.
9. To ensure that support is directed appropriately to promote learning and progress across the curriculum monitoring and reporting to the class teacher or SLT; group discussion and positive group; Literacy programme; Numeracy programme and monitor pupils' progress across all subjects.
10. Any duties of a similar nature as directed by the class teacher or senior leadership team.

## Safeguarding Children

Thrive Co-operative Learning trust is committed to safeguarding and promoting the welfare of our pupils and young people. Each school has a robust Safeguarding Policy and all staff will receive training relevant to their role at induction and throughout employment at the school. We expect all staff to share this commitment. All post holders are subject to a satisfactory Enhanced disclosure from the Disclosure & Barring Service (DBS) and satisfactory employment references, as well as identification and qualification checks which will be required before commencing duties.

<b>Responsibilities for Staff:</b>	None
<b>Responsibilities for Customers/Clients:</b>	Safeguarding and promoting the welfare of children.
<b>Responsibility for Budgets/Financial Resources:</b>	None
<b>Responsibility for Physical Resources:</b>	Prepare, maintain and use equipment and resources, including ICT, for use in relevant learning activities. Records and relevant files on pupils

		E	D	How Identified
<b>Qualifications</b>	NVQ TA Level 2 or equivalent	✓		AF, QC
	GCSE in English & Maths at Grade C or above	✓		
<b>Relevant Experience</b>	Experience of working in an education environment	✓		AF, I
	Experience of working with both small & larger groups of pupils	✓		
	Experience with supporting small phonics groups under the leadership of the teacher		✓	
	Experience of working with primary age children	✓		
<b>Skills &amp; Abilities</b>	Motivation to work with children and young people	✓		AF, I
	Ability to form and maintain appropriate relationships and personal boundaries with children and young people	✓		
	The ability to work independently and use their initiative	✓		
	Awareness of the importance of confidentiality	✓		
<b>Knowledge</b>	A knowledge and commitment to safeguarding and promoting the welfare of children and young people	✓		AF, I
	post holder should have basic knowledge of ICT and its applications	✓		
	Knowledge of relevant policies/codes of practice and awareness of relevant legislation	✓		
<b>Interpersonal/ Communication Skills: Verbal Skills</b>	Ability to establish professional, effective working relationships with a range of partners/colleagues and children & young people	✓		AF, I
	Work constructively as part of a team, understanding classroom roles and responsibilities and your own position within these	✓		
<b>Written Skills</b>	Ability to maintain accurate and up to date records of progress	✓		AF, I
<b>Personal Qualities</b>	Commitment to continued professional development	✓		AF, I
<b>Disclosure &amp; Barring Service</b>	The successful candidate's appointment will be subject to the School obtaining a satisfactory Enhanced disclosure from the Disclosure & Barring Service and Children's Barred list check	✓		DBS
	This post is exempt from the Rehabilitation of Offender Act 1974 the candidate is required to declare full details of everything on their criminal record.	✓		(after short listing)



# How to apply



Application forms can be downloaded from our website and should be returned to [people@thrivetrust.uk](mailto:people@thrivetrust.uk) by the closing date below.

Should you wish to have an informal and completely confidential discussion please contact the school office on 01482 374367 or email [admin@ings.hull.sch.uk](mailto:admin@ings.hull.sch.uk).

**Closing Date: Sunday 5th January 2025, 12 noon**

**Interview Date: Friday 1-th January 2025**



Ings Primary School, Ings Road, Hull, England HU8 0SL  
Telephone: 01482 374367 Email: [admin@ings.hull.sch.uk](mailto:admin@ings.hull.sch.uk)

