

Personal attributes required based on Job Description

**Essential (E)
Or
Desirable
(D) Criteria**

Essential requirements are those without which an applicant will not be considered for appointment.

Qualifications:

- | | |
|---|---|
| 1. Level 2 NVQ and Level 2 certificate in supporting teaching and learning on the Qualification and Credit Framework; | E |
| 2. Demonstrable levels of numeracy and literacy equivalent to GCSE (A-C). | E |

Experience:

- | | |
|--|---|
| 1. A minimum of two years' experience of working with children preferably within an education setting. | D |
|--|---|

Knowledge:

The Level 2 TA should have knowledge and understanding of:

- | | |
|--|---|
| 1. The teaching of systematic synthetic phonics in EYFS. | E |
| 2. How to support children in literacy and numeracy; | E |
| 3. Supporting children with Special Educational Needs; | E |
| 4. How children learn and how to motivate them. | E |

Skills:

The Level 2 TA will be able to:

- | | |
|---|---|
| 1. Work with an individual or a group; | E |
| 2. Reinforce teaching points during teacher input; | E |
| 3. Clear up misunderstandings and sort out misconceptions; | E |
| 4. Teach new concepts as agreed with the class teacher; | E |
| 5. Model acceptable behaviour; | E |
| 6. Provide strategies for spelling, reading, number skills; | E |
| 7. Extend children's thinking skills; | E |
| 8. Assess children's understanding of text and reading skills; | E |
| 9. Assess children's understanding of maths concepts; | E |
| 10. Discuss with children their understanding of learning objectives; | E |

- | | |
|--|---|
| 11. Suggest ways of developing learning; | E |
|--|---|

Abilities

- | | |
|---|---|
| 1. Ability and willingness to work constructively as part of a team. | E |
| 2. Ability to supervise pupils effectively both in and out of school in line with the school's behaviour policy. | E |
| 3. Ability to organise the classroom activities e.g. preparing and setting out resources and implementing strategies for T&L. | E |
| 4. Ability to deal with sensitive information in a confidential manner. | E |
| 5. Ability to provide a good role model to young pupils. | E |
| 6. Ability to work in partnership with parents and teachers. | E |
| 7. Ability to use your own initiative and work flexibly. | E |

Other Attributes

- | | |
|---|---|
| 1. Understanding of First Aid procedures and relevant certification. | E |
| 2. Understanding of safeguarding. | E |
| 3. Willingness to engage in training and CPD sessions. | E |
| 4. A commitment to help young pupils achieve, through education and learning. | E |
| 5. An understanding of and genuine commitment to Equal Opportunities. | E |
| 6. Excellent written and oral communication skills. | E |
| 7. Effective interpersonal skills both in working relationships with young pupils and professional relationships with a wide range of contacts. | E |
| 8. Good organisational and time management skills. | E |
| 9. Sound IT skills to support in learning and maintain electronic information systems | E |