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| --- | --- | --- | --- |
|  | **ESSENTIAL** | **DESIRABLE** | **HOW MEASURED** |
| **EXPERIENCE** | * Experience of working with children in a school/early years settings
* Experience of developing & creating simple educational activities
* Experience of working with children with SEN-D
 | * Experience of both Key Stages
* Experience covering a whole class (in accordance with instruction/direction)
* Experience in the delivery of a range of interventions
 | * Application form
* Interview
* Lesson/activity observation
 |
| **EDUCATION, TRAINING AND** **QUALIFICATIONS** | * Safeguarding training
* TA Level 2 or equivalent
 | * First Aid training
* Team Teach training
* Evidence of specialist training
* Experience teaching phonics
 | * Application form/certificates
* Interview
 |
| **SKILLS AND****KNOWLEDGE** | * Good literacy & numeracy skills
* Knowledge of strategies which promote good behaviour and discipline
* Excellent communication & interpersonal skills
* Knowledge and understanding of child development
* ICT competency (able to use a range of IT programmes and software)
 | * Understanding of key health and safety issues
* An awareness of Health & Safety legislation
* Knowledge and understanding of Autism and ADHD
* Knowledge and understanding of speech and language development/strategies
 | * Application form
* References
* Interview
* Lesson/activity observation
 |
| **PERSONAL QUALITIES** | * A team player
* Good communication & interpersonal skills
* Strong organisational skills
* Ability to organise and prioritise workload
* Enthusiastic and energetic worker
* Excellent time management
 | * Commitment to self-improvement
 | * Application
* Letter
* References
* Interview
* Lesson/activity observation
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| **WORKING ARRANGEMENTS** | * Willingness to participate fully in the life of the school
* Willingness to attend to a child’s personal needs
* 8:30am -3:00pm (Mon- Fri)
 | * Willingness to join the breakfast club rota (from 8:00am)
* Willingness to lead an after-school club (until 4pm)
* Work occasion training/INSET days
 | * Application
* References
* Letter
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Completed by Miss S Thomas – Headteacher Date – 21st November 2021

THE POST IS SUBJECT TO:

DISCLOSURE OF CONVICTIONS UNDER THE REHABILITATION OF OFFENDERS (EXEMPTION) ACT 1975. YES X NO

THE LEVEL OF DISCLOSURE FOR THIS POST IS:

 BASIC DISCLOSURE - convictions not spent

 STANDARD DISCLOSURE - for posts with children, young people, elderly, sick or disabled, administration of the law

**X ENHANCED DISCLOSURE - standard disclosure plus regular care, training, supervising young people**

IS THE POST POLITICALLY RESTRICTED? YES NO X

Completed by Rachel Busby – Headteacher Date - 8th January 2020