**Role Profile**

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| **Role Title** | Teaching Assistant II |
| **Reference Number** | RP381 |
| **Job Category** | Schools |

**Role Purpose**

To work with teachers to support guided group teaching and learning by working with individuals or groups of pupils under the direction of teaching staff/senior staff, to maximise the learning environment and learning outcomes.

This role may be required to support pupils learning and work closely with pupils that may have additional learning needs in a 1 to 1 basis to help to overcome barriers and enhance their learning experience.

**Accountabilities**

* Work with individuals or a group of pupils, including whole class upon limited occasion under general guidance of teaching staff, to deliver structured learning interventions providing feedback to the class teacher to improve pupil learning outcomes and encourage learning.
* Support pupils (including those with EHCPs), understand instructions given in lessons by the teacher/senior staff and provide additional explanations and/or break down instructions to enhance their learning experience.
* Assist teacher and/or high-level teaching assistant in preparing and maintaining their learning environment, setting up equipment and preparing resources for intervention that would be used in lessons in a timely manner to ensure that all lessons have right equipment for pupils to get the best learning experience.
* Support the teacher in keeping pupils on task and in-line with school values and behaviours. This includes providing supervision of pupils’ before, during and after-school to ensure the safety and safeguarding of pupils.
* Undertake basic administrative processes such as photocopying and filing to ensure that worksheets are ready for the lessons where required.
* Assist pupils with eating, dressing and hygiene, as required, to ensure appropriate care and well-being for pupils whilst encouraging independence.
* Foster positive relationships with pupils to support their pastoral needs and encourage their engagement with learning.
* Support teachers/senior staff with outdoors and trip activities to ensure the safety and safeguarding on pupils whilst learning from a different environment which may be outside the school.
* Support all children in an inclusive learning culture and ethos including children with SEND/EHCP’s in line with their learning plans.
* To contribute to continuing professional development and further development/training.

**Knowledge / Skills / Experience required**

* NVQ Level 2 in supporting teaching and learning or equivalent experience
* GCSE English and Maths grade 4 or above or equivalent qualification
* Knowledge of policies and procedures which include child protection, safeguarding, health and safety, other methods of learning.
* Knowledge of learning frameworks including key stages frameworks.
* Basic understanding of a child’s development and learning, including disabilities and additional needs.
* Experience of working with or caring for children of a relevant age to those at the school.
* Experience of working with children with special learning needs in additional support 1-1 or small group.
* Experience of working with and preparing learning resources.
* Ability to provide instructions and communicate persuasively and assertively with a range of children.
* Ability to communicate clearly and effectively with staff and parents.
* Ability to react and respond to situation as they arise.

**Dimensions of role**

* This role does not have any management or supervisory requirements.
* This role does not manage a budget.
* The role has some limited planning requirements, with a need to be both proactive and reactive.

**Working Conditions**

Aspects of the role that have a material impact on the nature of the job, once all reasonable actions have been taken to moderate or eliminate them:

* The role holder will be required to occasionally be on their feet for most of their working day, with a variety of standing, bending, walking and tidying up the location of activity.
* The role holder will be occasionally required to lift, push and pull furniture at times, including storing equipment in storage places which may be restrictive or cramped.
* This role holder has frequent exposure to environmental conditions like noise during active play, odours when supporting children with personal hygiene and varies temperature exposures whilst working indoors and outdoors.
* The role is required to maintain concentration and awareness in a busy classroom environment where there are multiple demands for attention.
* In supporting the teacher with behaviour management, the role will need to handle some challenging behaviour from pupils, and where working with children with SEND, may be required to handle unpredictable behaviour or aggression towards staff.

**Additional Information**

This role profile only contains the main accountabilities relating to this post and does not describe in detail all the duties required to carry them out. This job profile is not a complete list of duties but gives a general indication of the range of work undertaken. We operate with a high degree of collaboration and flexibility, therefore over time post holders are expected to undertake any other duties commensurate with the general level of responsibility of the post.

This school is committed to safeguarding and promoting the welfare of children and young people and requires all staff and volunteers to share this commitment. It is an essential requirement that all staff are aware of the school’s safeguarding policies and procedures.

The postholder will be expected to contribute to the protection of children as appropriate, in accordance with any agreed policies and/or guidelines, reporting any issues or concerns to their immediate line manager or the Designated Safeguarding Lead.

As this post holder will be working in regulated activity, an Enhanced Disclosure and Barring Service (DBS) check will be required prior to commencement of employment. Individuals will be expected to provide details of their disclosure as soon as they receive it or if they are registered with the DBS Update Service to have given their permission for access to their online record.