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| **Wheatley Lane Methodist Primary School**  **Fence**  **BB12 9QD**  **01282 617 214**  **Vacancy**   |  |  |  | | --- | --- | --- | | **Job Title** | Teaching Assistant L2 b initially KS2 | HLTA  initially KS2 | | **Salary Grade:** | Grade 5 SCP 6-11 | Grade 7  SCP 19-25 | | **Actual Salary** | £13,328-£14,432 | £5,220-5290 | | **Working Pattern** | Term time  38 weeks | Term time  39 weeks | | **Hours** | 23.42 | 7.26 | | **Contract** | Permanent | | | **Start date** | 1/1/2025 | |      |  |  |  |  | | --- | --- | --- | --- | |  | **Morning**  **8.35-12.00** | **Afternoon**  **1.00-3.25** | **After School club**  **3.25-5.00** | | **Mon** | **TA2b** | **TA2b** | **TA2b** | | **Tues** | **TA2b** | **TA2b** | **TA2b** | | **Wed** | **TA2b** | **HLTA** | **TA2b** | | **Thurs** | **TA2b** | **HLTA** | **TA2b** | | **Fri** | **TA2b** | **HLTA** |  |   The Governors are seeking to appoint an outstanding, passionate, committed, forward thinking Teaching Assistant L2/HLTA to join our school who is able to inspire, motivate and communicate outstanding practice in our school team.  We are looking for an excellent Teaching Assistant/HLTA   * To supervise and provide particular support for pupils, ensuring their safety and access to learning activities. * To assist with the development and implementation of Individual education/behaviour plans and personal care programmes. * To establish constructive relationships with pupils, parents and carers and interact with them according to individual needs. * To provide specialist support to students with barriers to learning on a one to one basis, in a small group or in or out of the classroom * To promote the inclusion and acceptance of all pupils. * To encourage pupils to interact with others and engage in activities led by the teacher. * To provide feedback to pupils in relation to progress and achievement under guidance of the teacher. * To create and maintain a purposeful, orderly and supportive environment, in accordance with lesson plans and assist with the display of pupils’ work. * To assist with the planning of learning activities. * To monitor pupils’ responses to learning activities and accurately record achievement/progress as directed. * To provide regular feedback to pupils and teachers on pupils’ achievement, progress and challenges. * To promote good pupil behaviour, dealing promptly with conflict and incidents in line with established policy and encourage pupils to take responsibility for their own behaviour. * To provide clerical/admin support, for example photocopying, collection of money, displays. * To assist with the supervision of pupils out of lesson times, including before and after school as may be reasonably directed. * To accompany teaching staff and pupils on visits, trips and out of school activities and take responsibility for a group under the supervision of the teacher as may be reasonably directed. * To be a positive role model at all times. * To know and apply school policies on Child Protection, Health and Safety, Behaviour, Teaching and Learning, Equal opportunities etc. * To be responsible for and committed to safeguarding and promoting the welfare of children and young people and for ensuring that they are protected from harm.   **In return our Trust and its school offers you**:   * Supportive parents and a welcoming local community. * A strong and supportive leadership team with a clear sense of strategic vision. * A supportive and highly committed staff with high expectations, who are willing to help each other. * Well resourced, safe and stimulating learning environments. * Strong working partnerships within the Trust. * Pupils with positive attitudes to learning, who are hardworking, caring and proud to attend their school. * The opportunity to make a difference. * An enthusiastic and supportive Governing Body. * The support of a strong and skilled Trust Central Team. * Pension scheme. * Wellbeing Day. * Tech and Cycle salary sacrifice schemes as well as other discount schemes. * Access to Employment Assistance Programme. * Access to training opportunities and professional development.   Applicants are welcome to come and visit school. Please contact the school at: head@wheatleylane.epworthtrust.org.uk to arrange this. If you would like to discuss the role further please contact the school: head@wheatleylane.epworthtrust.org.uk  All application forms should be returned by email to head@wheatleylane.epworthtrust.org.uk or by post with a letter of application which makes reference to the job description / person specification. This should be no longer than 2 sides of A4 with a font size of 12.  **Closing date: 18th November 12.00**  **Short listing: 19th November 2024**  **Interviews: 25th November 2024**  **The main base for the role will be Wheatley Lane Methodist Primary.**  **Please note, the employer for this position is Epworth Education Trust, not LCC**  **This post involves working with children, young people or vulnerable adults and is therefore exempt from the Rehabilitation of Offenders Act.**  **This post is subject to Enhanced Disclosure Procedures. Epworth Education Trust are committed to safeguarding and promoting the welfare of children.**  **At the Epworth Education Trust we recognise our moral and statutory responsibility to safeguard and promote the welfare of all children. We work to provide a safe and welcoming environment where children are respected and valued. We are alert to the signs of abuse and neglect and follow our procedures to ensure that children receive effective support, protection and justice. The procedures contained in our Safeguarding Policy apply to all staff, volunteers and governors. Our child protection policy can be read here:**  We encourage applications from the right candidates regardless of age, disability, gender identity, sexual orientation, religion, belief or race. |