

Person Specification

Level 3 Apprentice Teaching Assistant



MALTBYLEARNINGTRUST
Exceptional Experiences. Successful Lives.

	Essential	Desirable
Qualifications, and training	<ul style="list-style-type: none">• Good standard of education (including English Language and Mathematics).	<ul style="list-style-type: none">• Full clean driving licence
Experience, knowledge and understanding		<ul style="list-style-type: none">• A proficient level of competency in IT systems including Microsoft Office.
Skills and abilities	<ul style="list-style-type: none">• Ability to work with a wide range of people.• Ability to work as part of a proactive team as well as on your own initiative.• Ability to stay calm and controlled under pressure.• Good organisational skills.	
Personal qualities and attributes	<ul style="list-style-type: none">• A commitment to the values and vision of Maltby Learning Trust.• Ability to form and maintain appropriate relationships and personal boundaries with young people.• Ability to communicate effectively and concisely both in verbal and written form.	
Commitment to	<ul style="list-style-type: none">• Commitment to professional development and willingness to attend training courses.• Commitment to diversity and equality of opportunity in all working practices.	
Attendance	<ul style="list-style-type: none">• A good attendance record in current employment, (not including absences due to disability).	

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Written application	<ul style="list-style-type: none">• A well-constructed and concise application showing evidence of knowledge, planning and enthusiasm for the role and for the Academy within the Maltby Learning Trust.	
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The postholder is required to ensure they have the appropriate business insurance to meet the requirements of the post.