

Person Specification

Level 3 Apprentice Teaching Assistant

| | Essential | Desirable |
|--|---|--|
| Qualifications, and training | <ul style="list-style-type: none"> • Good standard of education (including English Language and Mathematics). | |
| Experience, knowledge and understanding | | <ul style="list-style-type: none"> • A proficient level of competency in IT systems including Microsoft Office. |
| Skills and abilities | <ul style="list-style-type: none"> • Ability to work with a wide range of people. • Ability to work as part of a proactive team as well as on your own initiative. • Ability to stay calm and controlled under pressure. • Good organisational skills. | |
| Personal qualities and attributes | <ul style="list-style-type: none"> • A commitment to the values and vision of Maltby Learning Trust. • Ability to form and maintain appropriate relationships and personal boundaries with young people. • Ability to communicate effectively and concisely both in verbal and written form. | |
| Commitment to | <ul style="list-style-type: none"> • Commitment to professional development and willingness to attend training courses. • Commitment to diversity and equality of opportunity in all working practices. | |
| Attendance | <ul style="list-style-type: none"> • A good attendance record in current employment, (not including absences due to disability). | |
| Written application | <ul style="list-style-type: none"> • A well-constructed and concise application showing evidence of knowledge, planning and enthusiasm for the role and for the Academy within the Maltby Learning Trust. | |