

Littlecoates Primary Academy

Teaching Assistant Level 3 - Person Specification

Qualifications	Essential	Desirable	How identified
Level 3 professionally recognised qualification or equivalent	✓		Application
Basic food hygiene		✓	Application
Paediatric first aid		✓	Application
Knowledge, skills and experience			
Excellent classroom practitioner in supporting and teaching individuals and groups of pupils	✓		Application/Interview
Basic knowledge of the national curriculum for the primary age range	✓		Application/Interview
Good verbal and written communication skills	✓		Application/Interview
Good numeracy skills	✓		Application/Interview
Ability to support good standards of behaviour in lessons	✓		Application/Interview
Basic knowledge of SEND and learning barriers	✓		Application/Interview
Experience of liaising with colleagues and providing feedback to class teachers about pupil progress	✓		Application/Interview
Ability to develop good relationships, work as part of a team, and communicate effectively	✓		Application/Interview

Effective organisational skills, including ability to analyse, prioritise and meet deadlines	✓		Application/Interview
Excellent knowledge and understanding of Keeping Children Safe in Education Part One	✓		Application/Interview
Values and qualities			
Strong belief in the ethos and values of the school	✓		Application/Interview
Highest standards of personal/professional conduct and integrity	✓		Application/Interview
Commitment to safeguarding and promoting the wellbeing and welfare of children	✓		Application/Interview
Advocate of inclusive practice	✓		Application/Interview
Commitment to engaging the wider community in the life of the school	✓		Application/Interview
Approachable, caring, empathetic and supportive	✓		Application/Interview
Open-minded and adaptable	✓		Application/Interview
Honest, loyal and respectful of confidentiality	✓		Application/Interview
Additional requirements			
Willingness to work flexibly in accordance with policies and procedures to meet the operational needs of the school	✓		Application/Interview
Willingness to undertake training and continuous professional development in connection with the post	✓		Application/Interview
Willingness and ability to undertake any travel in connection with the post	✓		Application/Interview

Ability to demonstrate sound understanding of equality/diversity in the workplace, including own non-discriminatory practice and attitude	✓		Application/Interview
Satisfactory DBS disclosure to work in schools	✓		Application/Interview