

Person Specification

Teaching Assistant

	Essential	Desirable
Qualifications & Training	- GCSE English and Maths A* - C or equivalent. - Good literacy, numeracy and IT skills.	- First Aid training. - Full clean driving licence. - Level 3 Teaching Assistant qualification/ NVQ Level 3 or equivalent.
Experience, knowledge & understanding	- Ability to promote a positive ethos and role model positive attributes - Experience of working with young people	- Ability to bring experiences to the school which enrich and enhance the community. - Previous experience of having worked in an educational environment. - Knowledge of government inclusion agenda.
Skills & Abilities	- Ability to stay calm under pressure and meet deadlines - Ability to be self-directed - Ability to work within a team - Good organisational skills - Confidence to work with a wide range of people and abilities. - Ability to use basic IT packages such as Microsoft Office.	- An awareness of the factors which affect the way people learn. - Ability to think creatively and contribute new ideas.
Personal qualities and attributes	- Commitment to personal continuous professional development - Ability to communicate effectively and concisely - Ability to build effective working relationships with students and colleagues	
Commitment To	Commitment to diversity and equality of opportunity in all working practices.	
Attendance	A good attendance record in current employment, <i>(not including absences due to disability)</i>.	