



Manea Community Primary School and Pre-School
Station Road • Manea • Cambridgeshire • PE15 0HA
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Email: office@manea.cambs.sch.uk

Person Specification – Teaching Assistant

Criteria	Weighting
1. Proven experience of working with children	10
2. Level 2 qualifications related to TA work	10
3. Experience of working as a TA	5
4. GCSE/O Level grade C or above in English and Maths	5
5. A clear DBS check which confirms suitability to work with children. This will be carried out after interview	N/A until after interview
6. An understanding of the new national curriculum/EYFS	3
7. An understanding of child development and of children's needs	3
8. Ability to adapt planning as necessary	3
9. Ability to follow a teachers direction and present quality feedback about the impact of work carried out	3
10. Have an understanding of child protection, safeguarding, diversity and equality.	5
11. Ability to manage self and work calmly under pressure	2
12. Ability to communicate effectively with children and adults with a good command of the spoken and written English language	3
13. Demonstrate professionalism in approach to managing all issues	2
14. Demonstrate flexibility within a work place and show an understanding of the need for flexibility within the role	3
15. Ability to manage children's challenging behaviours	1
16. Ability to use own initiative	1
17. Ability to work as part of a team	1
18. Be committed to the school ethos and aims	1
19. Be committed to and take an active part in school development training and priorities	1
20 Good ICT skills.	1
21 A positive attitude to work	1
22 A willingness to be involved in whole school development.	1
23 Excellent organisational skills	1
24 An understanding of the need for confidentiality	1

"Manea School is committed to safeguarding and promoting the welfare of children and expects all staff, visitors and volunteers to share this commitment"