



Teaching Assistant - Job Description

Job Purpose	To support and develop learning in the school in order that the children can achieve their potential academically, socially, intellectually, emotionally and physically through confidential flexible practices.
Responsibilities	<p>Support for the teacher</p> <ul style="list-style-type: none">• Planning with the class teacher for the provision of resources for lessons etc.• To help teachers prepare for and execute lessons by being aware of lesson objectives and activities.• To help with the assessment of students' needs and progress as appropriate.• To provide support, as required, when a teacher is helping a student who has immediate needs relating to their learning, health, welfare or conduct.• To contribute to the management of children's behaviour in a positive manner. <p>Support for the children</p> <ul style="list-style-type: none">• To help develop student's self-esteem by showing interest in their work and by praising their achievements.• To motivate and encourage children to develop their knowledge, understanding and skills across the curriculum.• To encourage and support all children to develop independent learning.• To alert appropriate colleagues to matters that may affect the learning or welfare of a student e.g. bullying, possible abuse, violent conduct, emotional outbursts, physical, medical or sensory difficulties, language problems, social problems etc.• Being adaptable and flexible in applying our knowledge and skills to enhance children's understanding, taking into account different levels and abilities.• To ensure that every child is noticed and valued.• To make learning fun and to promote discussion with and between the children. <p>Support for the School</p> <ul style="list-style-type: none">• To welcome the children and parents.• To help raise school standards and the quality of school life:• By supporting small groups and individuals thereby releasing teachers to help other students make progress at a faster rate.• By helping to promote social awareness and cooperation through small group work.• By providing extra adult supervision and supporting school visits during schools hours, including a play-time duty.• To undertake other duties from time to time as agreed with the Classroom Teacher and Headteacher.

	<p>Support with the Curriculum</p> <ul style="list-style-type: none"> • To play an active part in implementing the English, Maths and Phonics schemes. • To support students across the curriculum and to help develop their knowledge of each subject. <p>Other Professional Responsibilities</p> <ul style="list-style-type: none"> • To participate in all arrangements for Performance Management including training as required. • Participate in supervising students at break-time, after suitable training. • Performing lunchtime supervisor responsibilities.
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The post holder will be expected to take part in the overall development of the school and undertake other duties as may be required. This Job Description is subject to regular review.

Signed:

Date:

Teaching Assistant - Person Specification

Essential Requirements	<ul style="list-style-type: none"> • A good basic education with at least a GCSE Grade C/4 in English & Maths (or recognised equivalent qualification.) • Ability to work as part of a team and on own initiative • Flexible, approachable, committed, well organised, enthusiastic, creative, adaptable in helping to deliver a happy and successful learning experience for our pupils across all year groups
Desirable	<ul style="list-style-type: none"> • Experience of working with children in a school environment • A TA qualification • Experience of working across KS1/EYFS • Ability to run interventions • An awareness of different learning styles • General understanding of the national curriculum

