**Marlborough School**

Post Title: Maternity Cover Teaching Assistant

Post Location: Marlborough School, Marlborough Park Avenue, Sidcup, Kent, DA15 9DP

Position Status: FTC until April 2022

Contractual Hours: 28.75

Contractual Weeks: 39 weeks per year

Salary: Bexley 05.1

Post Start Date: ASAP

Closing Date: Wednesday 29 September, interviews w/c Monday 3 October 2021

Marlborough is a successful community special school for students aged 11 – 19 with complex learning needs including autism and students with PMLD. We are committed to ensuring the best possible outcomes for all our learners and we achieve this through creative curriculum and personalised intervention strategies to ensure each individual students’ needs, interests and abilities are fully met. We focus on the development of communication and independence skills whilst ensuring that our students are empowered and enjoy positive wellbeing. The school is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. Offers of employment are subject to a satisfactory enhanced DBS disclosure and other employment checks.

For further information about the school, please visit: www.marlborough.bexley.sch.uk

We are seeking to appoint an inspirational, motivated and passionate teaching assistant to join our successful team. Experience of working with children and young people with complex needs including autism is desirable but we also welcome applicants who are willing to develop their skills.  The position is suitable for individuals who are motivated, patient and passionate about students’ learning and wellbeing.

Further details about this vacancy, including the Job Description and Person Specification, are available to download from the downloads section below. Alternatively, if you wish to discuss the post further please contact the School Office on 0208 300 6896.

Your Application

To apply for this vacancy please download and complete the application form, from the downloads section below, paying particular attention to Section 4 of the form; to indicate how you satisfy the criteria set out in the Person Specification. Applications should be submitted via email to admin@marlborough.bexley.sch.uk. CVs will not be accepted. The closing date for applications is as stated above.

References will be requested for applicants shortlisted for interview only and prior to interview. An example of the reference pro-forma is available to view from the downloads section below (Appendix A).

Only applicants shortlisted for interview will be contacted.

Applicants invited to interview stage will be required to complete a Self-Disclosure form.

An Enhanced DBS certificate will be required on provisional offer, including a check of the Children’s Barred List.

Further vetting checks, in line with the requirements of [Keeping Children Safe in Education 2020](https://www.gov.uk/government/publications/keeping-children-safe-in-education--2) will be completed following a provisional offer of appointment.

This post is considered to be a customer-facing position; as such it falls within scope of the Code of Practice on English language requirement for public sector workers.  Marlborough School therefore has a statutory duty under Part 7 of the Immigration Act 2016 to ensure that post holders have a command of spoken English sufficient for the effective performance of the job requirements. The appropriate standards are set out in the person specification. These will be applied during the recruitment/selection and probationary stages.

Marlborough School is committed to equality and diversity in employment practice and service delivery and expects employees to comply with our values of promoting equality and diversity, treating colleagues and service users with dignity and respect at all times. This commitment must be evidenced in practice. Any behaviour that falls below these standards is unacceptable to the School and potentially constitutes misconduct.

**PLEASE NOTE: YOU CANNOT APPLY FOR THIS VACANCY USING THE ‘APPLY’ BUTTON BELOW. PLEASE SEE INSTRUCTIONS ABOVE FOR DETAILS OF HOW TO APPLY.**