



Shine brightly together and reach for the stars!

Person Specification - Teaching Assistant

Appointment Criteria		Essential/ Desirable	Evidence	
Safeguarding	Current DBS check (or willingness to undertake DBS check)	E	A	
	Positive references	E	R	
	Understanding of Safeguarding and Health and Safety Procedures	E	A/I	
Qualifications and Experience	Recognised Teaching Assistant qualifications	E	A	
	Recognised HLTA qualification	D	A	
	Recent experience of working with primary school aged children	E	A	
	An understanding how children learn and what constitutes effective intervention teaching	E	I	
	Experience of supporting children individually, in small groups and in whole class situations	D	A/I	
	Experience of using a variety of teaching styles and able to adapt style to support needs of the children	D	I	
Knowledge, Understanding and Skills	Ability to work positively within a team of professional colleagues	E	A/I	
	Excellent listening skills	E	A/I	
	Well organised and practical	E	A/I	
	Ability to form and maintain a range of teaching and learning strategies	E	A/I	
	Ability to form and maintain appropriate professional relationships and boundaries with children and parents	E	A/I	
	Ability to organise and deliver classroom activities and ensure that pupils know what is expected of them	E	A/I	
	Ability to deal with sensitive information in a confidential manner	E	A/I	
	Ability to monitor and evaluate pupil performance	E	A/I	
	Personal Characteristics	Having a caring and positive nature	E	A/I
		Have a calm and patient manner	E	I
Have a sense of humour		E	A/I	
Confidence and enthusiasm		E	A/I	
Ability to use sound judgement and self-initiative		E	A/I	

E - Essential

D - Desirable

A - Application I - Interview R - References