**TEACHING ASSISTANT/MIDDAY SUPERVISOR**

 **Personal Specification**

**JOB PURPOSE AND ROLE**

| **FACTORS** | **ESSENTIAL** | **DESIRABLE** |
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| EDUCATION/QUALIFICATION | GCSE English andMaths (grades A\* -C) | NVQ Level 2 or equivalent qualificationA Levels (grades A\* to C)NVQ Level 3or equivalent.Degree |
| EXPERIENCE | Experience as a teaching assistant or similar role. | Experience of implementing monitoring andsupporting IEPs forpupils. |
| SKILLS/KNOWLEDGE/APTITUDESKILLS/KNOWLEDGE/APTITUDE | Good numeracy and literacy skills including good spoken EnglishUnderstanding of strategies for teachingand learning.Good communicationand interpersonal skills.Good organisational and time management skills.Ability to work collaboratively withteachers and others.Basic Knowledge of First AidAbility to takeresponsibility and workwith autonomy within set boundaries.Understanding of thePrimary and/or EYFS curriculum. Knowledge of phonicsAbility to promote emotional, personal & social developmentKnowledge of how ICT is used to support pupils’ learning and ability to use ICT effectively in aclassroom setting.Ability to work effectively with individual pupils, groups of pupils and whole classes.Ability to provide basicstudy skills support and individual learningpackages through ICT.Ability to contribute toplanning preparation oflessons and teachingmaterials.Ability to contribute toassessment andmonitoring of pupilprogress.Awareness of childprotection andSafeguarding issues.Understanding of equal opportunities | Knowledge of needsof SEN, EAL andG&T pupils.First Aid QualificationRead Write Inc Phonics Training |
| MOTIVATION | Willingness to undertakefurther professionaltraining, as appropriate.Commitment to raisingstandards.Commitment to equalityprinciples. |  |
| PHYSICAL | Ability to meet physicalneeds of pupils. | First Aid/Paediatric |