

Phoenix School



Teaching Assistant (Primary and Secondary) January 2023 or Earlier Start

Salary: NJC Scale 3 Point 5-6 £23,838 - £24,270

Actual Salary starting from £18,747 Pro-Rata

Working Arrangements: Permanent | Term Time | 32 hours per week 8:45am – 3:30pm (inc. one evening until 4:00pm)

Phoenix is an outstanding special school that now accommodates 474 pupils across multiple sites, including the newly built Phoenix Upper School. The School is expanding its team to meet the increasing needs of the school, which is a result of substantial growth in pupil numbers in recent years. You will be joining an Outstanding School (Ofsted November 2018) with a strong senior leadership team and committed staff team.

We are currently looking to appoint Teaching Assistants who are able to work in across Primary and Secondary departments. Candidates should ideally have experience of working with children with special needs.

Pupils are aged between 3 and 19 and make very good progress with access to a broad, balanced and enriched curriculum. We are accredited National Autistic Society School and have been praised for our creative approach to working with children with autism and with their parents. The school has won a number of awards including the NASEN Parental

Teaching Assistants will:

- Support children and young people in the classroom
- Assist with personal care
- Complete relevant training
- Support the teacher with written records and organisation of activities
- Record behaviour incidents

The post would suit an energetic and creative professional who is looking to make a difference to the lives of young people with autism and complex needs as well as furthering their own professional development.

The school will provide induction, training and career progression opportunities.

How to apply

To discuss the post further please contact **Leanne Woodward by email**
lwoodward@Phoenix.towerhamlets.sch.uk or Shelina Mannan
smannan@Phoenix.towerhamlets.sch.uk

Application can be found on school website **www.phoenix.towerhamlets.sch.uk**
Please return your completed application to: **recruitment@phoenix.towerhamlets.sch.uk**
We do not accept CVs

Closing Date: 9am, Friday, 30th September 2022

Shortlisting: 3rd October 2022 and Interview: 10th / 11th October 2022

It will not be possible to re-arrange these dates. If you are intending to apply, please ensure you are available to attend for an interview.

The Governing Body of the school is committed to safeguarding and promoting the welfare of children, young people, and staff. The Executive Headteacher must ensure that the highest priority is given to following all safeguarding guidance and regulations. The successful candidate will require an enhanced DBS clearance. We welcome applications from suitably skilled candidates regardless of ethnicity, gender, disability, sexuality, religion or age.