

Havannah Primary School
Malhamdale Road
Congleton
Cheshire
CW12 2DF
Tel: 01360 542182

IMPORTANT

THE REHABILITATION OF OFFENDERS ACT

The provisions of the Rehabilitation of Offenders Act relating to the non-disclosure of spent convictions do not apply to this job, **YOU MUST, THEREFORE, DISCLOSE WHETHER YOU HAVE ANY PREVIOUS CONVICTIONS ON THE BACK PAGE OF THE APPLICATION FORM.**

If successful, you will also be required to apply for a Criminal Record Check from the Disclosure and Barring Service. The level of check required for this job is an Enhanced Disclosure. Further information is contained in the Further Details document enclosed.

JOB TITLE: AAAD5027 TEACHING ASSISTANT (PRIMARY WITH SN) GRADE: 4

UNIT/SECTION: Havannah Primary School, Congleton

| | Essential | Desirable | How Identified |
|-----------------------|--|--|--|
| Qualifications | <ul style="list-style-type: none"> NVQ level 3 or equivalent, e.g. BTEC National Diploma | <ul style="list-style-type: none"> Evidence of recent training | Application Form |
| Experience | <ul style="list-style-type: none"> Experience of working with children across Key Stages Ability to work 1:1, in a whole class setting. Experience of creative approaches to learning Experience of working closely with a class teacher and teaching assistants | <ul style="list-style-type: none"> Experience of working in a similar post Experience of working with children with Special Educational Needs Experience of working with children with Downs Syndrome Experience of Makaton sign | Application Form Letter of Application Interview |

| | | Language | |
|---------------------------|--|----------|---|
| Personal Qualities | <ul style="list-style-type: none"> • Committed to providing the best for children • High levels of energy, enthusiasm, commitment and organisation • Effective interpersonal and communication skills • Co-operative and flexible approach to work • Ability to work confidently and independently • Welcoming, approachable and a sense of humour | | <p>Interview</p> <p>Letter of Application</p> |

Havannah Primary School is committed to supporting people with disabilities and will make reasonable adjustments to these requirements where this enables a disabled person to do the job effectively.