

Person Specification

Teaching and Learning Support Assistant

	Essential	Desirable
Qualifications & Training	<ul style="list-style-type: none"> GCSE English and Maths A* - C or equivalent. 	<ul style="list-style-type: none"> First Aid training. Full clean driving licence Read Write Inc trained NVQ Level 3 or equivalent
Experience, knowledge & understanding	<ul style="list-style-type: none"> Ability to promote a positive ethos and role model positive attributes Experience of working with young people Ability to use the Microsoft Office Suite Prior experience in an early years setting 	<ul style="list-style-type: none"> Ability to bring experiences to the school which enrich and enhance the community Previous experience of having worked in an educational environment Knowledge of government inclusion agenda
Skills & Abilities	<ul style="list-style-type: none"> Ability to stay calm under pressure and meet deadlines Ability to be self-directed Ability to work within a team Good organisational skills Confidence to work with a wide range of people and abilities 	<ul style="list-style-type: none"> An awareness of the factors which affect the way people learn. Ability to think creatively and contribute new ideas.
Personal qualities and attributes	<ul style="list-style-type: none"> Commitment to personal continuous professional development Ability to communicate effectively and concisely Ability to build effective working relationships with students and colleagues 	
Commitment To	<ul style="list-style-type: none"> Commitment to diversity and equality of opportunity in all working practices. 	
Attendance	<ul style="list-style-type: none"> A good attendance record in current employment, (not including absences due to disability). 	