



*Prepared for Life -  
in all its fullness*

Dear Applicant

### **Teaching Assistant – required for September 2022**

**26.25 hours per week - Monday to Friday 09:00-3:15 – Permanent Contract -Term time only  
Grade D, points 3-4 £18,887-£19,264 FTE (Actual Pt3 £11,204 - £11,427)**

Thank you for your interest in the above position. Please find enclosed:

- School Booklet
- Advertisement
- Job Description
- Person Specification
- Application Form
- Disclosure of Criminal Convictions Form
- Code of Conduct

Please include, with the application form, a brief letter (section 7 of the form) outlining why you think we should offer the job to you! Please refer specifically to:

- What experience has prepared you for this role
- What expertise, skills and talents you can bring to our school.

The closing date for applications is 10<sup>th</sup> June 2022 and interviews will be held on 21<sup>st</sup> June 2022. We would like the successful candidate to start as soon as possible pending satisfactory completion of all pre-employment checks and notice periods.

If you have not heard from the school by 16<sup>th</sup> June 2022, please assume that you have not been successful on this particular occasion.

We look forward to receiving your completed application.

Yours sincerely

**D. Thorpe**  
**Headteacher**

If you would like this correspondence in large print, please contact the school office.

Larkhall Lane, Harpole, Northampton NN7 4DP  
Tel: 01604 830072 • General Queries: [office@harpole.northants.sch.uk](mailto:office@harpole.northants.sch.uk)  
SBM Email: [bursar@harpole.northants-ecl.gov.uk](mailto:bursar@harpole.northants-ecl.gov.uk) • [www.harpoleprimary.co.uk](http://www.harpoleprimary.co.uk)

