

Malmesbury Park Primary Academy School
Riggs Teaching Assistant – Person Specification

Category	Essential	Desirable	Assessed through
Qualifications	GCSE English and Maths	Current CPD relating to SEND	Letter of application
Experience:	- Experience of working in a school - Experience of working successfully with partners in the local community - Experience of working with parents and external agencies - Experience of working with children with a variety of special educational needs	- Experience of taking responsibility for the delivery of lessons to groups of students - Experience of key worker responsibilities relating to significant SEN issues	- Letter of Application - Interview
Knowledge, Skills and abilities	- Knowledge of child protection procedures and an understanding of the need for compliance with these procedures - Knowledge of behaviour management strategies - Knowledge of strategies for working with students with a variety of special needs - Ability to lead and work collaboratively in a team - Able to communicate effectively orally and in writing - Ability to inspire and motivate staff and students - Understanding of equal opportunities issues in schools - Ability to be flexible and adapt to children - High level of interpersonal skills and the ability to form good relationships with students, colleagues and parents - Well organised and efficient including completing agreed tasks within set timescales - Confident and proactive approach to problem solving – self-motivated and selfdisciplined	- Sound knowledge of national policies and developments in SEN education - Ability to present effectively to a range of audiences	- Letter of application - Interview

	• Sound ability to use ICT packages and systems		
Personal qualities	• Likes young people and enjoys being with them • Friendly • Hard-working • Has high expectations of self and students • Reliable, punctual and responsible • Puts a high value on treating others with respect and courtesy • Committed to inclusion • Resilient and able to work under pressure • High standard of professionalism in manner and dress/appearance. • Genuine passion for helping students to develop • Good sense of humour, realistic, positive and upbeat • Enthusiasm, ambition and vision • Commitment to raising achievement, attainment and aspirations of students • Personal and professional commitment to the philosophies of the school • A willing contributor to wider school effectiveness including whole school, extra-curricular activities • Very good health and attendance record.	• Willing to take part in CPD relating to pastoral matters	• Letter of application • Interview