Winton

Winton Primary School

Teaching Assistant Level 2

Recruitment Pack

Ref: WIN/859

Closing date: Midnight, 03rd October 2021

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Winton Primary School is situated on Killick Street, N1, in Kings Cross, within the London Borough of Islington. N1 9AZ

Winton

Letter from Head

Dear Candidate,

We are delighted that you are interested in working with us here at Winton Primary School, we are part of a local authority maintained federation called 'The Learning Quarter Partnership'.

We aspire to the following values:

- Representing our local community: its people, its culture, its history and future, its businesses big and small.
- Taking pleasure in our work: unlocking staff talents to unlock children's talents, giving authority and responsibility to individuals, offering no excuses, going the extra mile;
- Creating a proud identity, open to all those who want to take part and *play their part with passion*, becoming an ever-stronger force for good in the community;
- Getting the core academic and behavioural basics right, so we can explore and innovate our offer to keep staff and pupils stimulated;
- Being outward-looking, engaging with the emergent opportunities and challenges that present in our ever-changing London, United Kingdom, and wider world;
- Believing in better, and knowing how to deliver it.

To live these values, it is essential that member of staff at Winton Primary commits to giving the best of themselves every day, as this is what makes the defining difference in our school.
We have an energetic and dedicated team who nurture our pupils throughout their time with us, ensuring the highest possible academic outcomes and personal development for each and every child.
Every adult is a powerful role model and influencer for our pupils and we take this responsibility very seriously. To do this we provide the highest quality professional development opportunities for our staff, and support them to be outstanding in their roles. We have a positive and supportive culture and are committed to learning from each other to evolve and develop together.

We look forward to your application.
With very best wishes,
Claire Brown

CBrown

Headteacher

Winton

Advert

POST: TEACHING ASSISTANT Level 2
Salary Grade-: Scale 03, spine point 05-07
Actual Salary Range: £20,217.84, £21,325.63
Contract: Permanent, Term Time Only
Working Hours: Full-time, 35 hours per week
Availability: As soon as possible

Winton Primary school is a vibrant, multicultural school in the heart of London, close to Kings Cross Station. We are looking for an excellent Teaching Assistant who is highly skilled, dynamic and creative to share in the exciting and continuing development of our school on our journey to outstanding. You will be an important part of our 'Inclusion for Achievement Team' working with colleagues to raise achievement and improve children's life chances.

We are looking to appoint a Teaching Assistant who has experience in supporting pupils with SEN to join our dynamic teaching team.

We are looking for someone who:

•Is an excellent role model for young people, the school community, and colleagues.
•Has a commitment to the promotion of high standards and overcoming barriers for vulnerable and SEND pupils.
•Can work as part of the 'inclusion for achievement' team to raise standards.
•Can monitor, record, evaluate and report pupils' performance to colleagues and parents.
•Is flexible and dynamic to support the changing needs of pupils and school priorities.
•Can demonstrate successful experience in a primary setting.
•Recognises and values the diverse social and cultural needs of our children and community.

We can offer:

- An ongoing commitment to learning for all.
- A vibrant, diverse community.
- Great children who want to learn.
- A strong committed staff and governing body.
- Excellent opportunities for CPD.

Visits to the school are encouraged and can be organised by contacting The Headteacher Claire Brown on 020 7837 6096
Please visit our website **www.wintonprimaryschool.com** for more information about the school.

To apply, please follow go to **http://jobs.islington.gov.uk/disciplines**. If you need any assistance, please email School's Recruitment Team at school recruitment@islington.gov.uk quoting reference number **WIN/859**.
Closing Date for applications: Midnight, Thursday 03rd October 2021

Winton School is committed to safeguarding the welfare of young people and expects all staff and volunteers to share this commitment. All appointments are subject to enhanced DBS checks and excellent references. Also, this post comes under the requirements of the Childcare (Disqualification) 2009 Regulations and the successful applicant will be required

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Job Description

POST TITLE: TEACHING ASSISTANT LEVEL 2

Salary Grade-: Scale 03, spine point 05-07

Department: School

Responsible to: Assistant Head Teacher/Inclusions for Achievement Leader

PURPOSE OF THE JOB

To provide support for pupils, the teacher and the school in order to raise standards of achievement for all pupils, to encourage pupils to become independent learners, to provide support for their welfare, and to support the inclusion of pupils in all aspects of school life.

Main Duties

1. Work as part of the staff team at the direction of the Headteacher/Deputy Headteacher/SENCO/Class Teacher to support teaching provision and pupils' learning.
2. Under the guidance of the Class Teacher, to work with individuals and groups of pupils in class, including those pupils with additional educational needs, Special Educational Needs or Statements of SEN, to help them to achieve to the best of their ability.
3. At the direction of the Class Teacher, to help organise class room activities prepare resources, and plan and implement strategies for teaching and learning.

Personal Responsibilities

1. Support the programmes for teaching literacy and numeracy that are used by the school by supporting the delivery of latest interventions being deployed such as Letters and Sounds, Time To Talk, Socially Speaking, Speech and Language etc and to assist pupils to access the full curriculum. Be familiar with lesson plans, IEP targets and learning objectives.
2. Observe pupils' performance, and using the systems in place in the school/class provide the teacher with feedback on pupil progress in relation to provision.
3. Provide support for pupils' emotional and social development by encouraging and modelling positive behaviour, and dealing with disruption as agreed in the school's Behaviour Management Policy.
4. Ensure the physical welfare of pupils and assist pupils with their physical needs as appropriate and agreed.
5. Communicate and liaise with other members of school staff in order to ensure the most effective provision for pupils' academic, emotional and social development.
6. Under the direction of the SENCO and Class Teacher, communicate with professionals from outside the school and contribute to meetings held to review pupils' progress.
7. In collaboration with the Class Teacher, communicate and liaise with parents and carers to facilitate the progress and inclusion of pupils.
8. Supervise pupils in the playground and organise play time activities.
9. Attend outings with pupils, in accordance with school policies and safety guidelines, providing assistance with pupils' care and welfare and with the learning activities undertaken.

Date of issue: **Signature of Post holder:**

POST TITLE: TEACHING ASSISTANT LEVEL 2

Salary Grade-: Scale 03, spine point 05-07

Department: School

Responsible to: Assistant Head Teacher/Inclusions for Achievement Leader

Job Specification

The person specification sets out the criteria to be used in determining whether an individual is likely to be able to undertake the duties in the job description.r Signature of Headteacher:

ESSENTIAL CRITERIA		
EDUCATION, EXPERIENCE & ABILITIES	LEVEL 1	LEVEL 2
Demonstrable levels of numeracy & literacy equivalent to GCSE (A-C) (or by test).	✓	✓
Attend induction training (for level I a willingness to attend); any training as appropriate and training relevant to the post.	✓	✓
Attend school training sessions.	✓	✓
Experience of working with children (either paid or unpaid capacity)preferably in an education setting.	✓	
Working towards NVQ level 2 or other recognised qualification.	✓	✓
Hold NVQ level 2 or equivalent or other accredited qualification.	✓	✓
NVQ Level 3 (or working towards) or equivalent accredited qualification.	✓	✓
Working towards NVQ level 3 or equivalent accredited qualification.	✓	✓
Evidence of specialism in specific curriculum areas or areas of particular learning difficulty.		✓
Able to form and maintain appropriate professional relationships and boundaries with children and young people.	✓	✓
Ability and willingness to work as part of a team	✓	✓
Ability to supervise pupils effectively both in and out of school in line with the school's behaviour policy.	✓	✓
Ability to communicate effectively with a range of people.	✓	✓
Ability to organise the classroom activities e.g. preparing and setting out resources (under direction).	✓	✓

Ability to organise the classroom activities e.g. preparing and setting out resources and implementing strategies for T&L (under direction).		✓
Ability to deal with sensitive information in a confidential l manner.	✓	✓
Understanding of basic First Aid procedures.	✓	✓
Knowledge of the requirements of the national literacy and numeracy strategies.	✓	✓
Knowledge & understanding of the National Curriculum including the literacy and numeracy strategies.		✓
A commitment to providing a responsive and supportive service and a willingness to constantly seek ways of improving the service.		✓
An understanding of the importance of lesson plans, IEPs and learning objectives and to contribute to their learning.		✓
Knowledge & understanding of the school's health and safety policy.	✓	✓
An understanding of the importance of lesson plans, IEPs and learning objectives and to contribute to their learning.	✓	✓
Willingness to attend and participant in meetings to review pupils' progress.	✓	✓
An awareness of the learning and physical needs of the pupils.		✓
Ability to monitor and evaluate pupils' performance.		✓
Ability to update and maintain accurate pupil record suing the schools systems in place.		✓
Ability to deliver agreed interventions to secure progress of pupils.		✓
Ability to undertake and take a lead responsibility e.g. to act as coordinator for other teaching assistants, to coordinate training programmes organise reading recovery programmes etc .		✓
To induct new TAs		✓

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Details of the Selection Process

Application deadline

Completed application forms must be completed online by **Midnight, Sunday**

03rd September 2021. Please note late applications will not be accepted.

Apply Online at http://jobs.islington.gov.uk/disciplines

Job reference: WIN/840

Please note that application forms should not be returned to the school.

Completing your application

Candidates are asked to complete all the standard information required on the application form, and to submit a supporting statement, addressing all of the criteria identified in the selection criteria.

Visits

Visits to the school are encouraged and can be organised by contacting The Headteacher Claire Brown on 020 7837 6096 (between Monday 06th- Wednesday 08th September 2021).

Selection procedure

Candidates will be notified immediately after shortlisting has taken place

Please note that shortlisted candidates will be given more details.

References

Candidates are advised that references will be taken up immediately after shortlisting. Candidates are asked to ensure that their referees are warned of the need to respond within the timescale set. In all cases at least one professional reference is required.

The post will be offered subject to satisfactory completion of pre-employment checks.

Safeguarding children

Prior to appointment, formal checks will be made in accordance with the current statutory requirements relating to child protection.

Winton

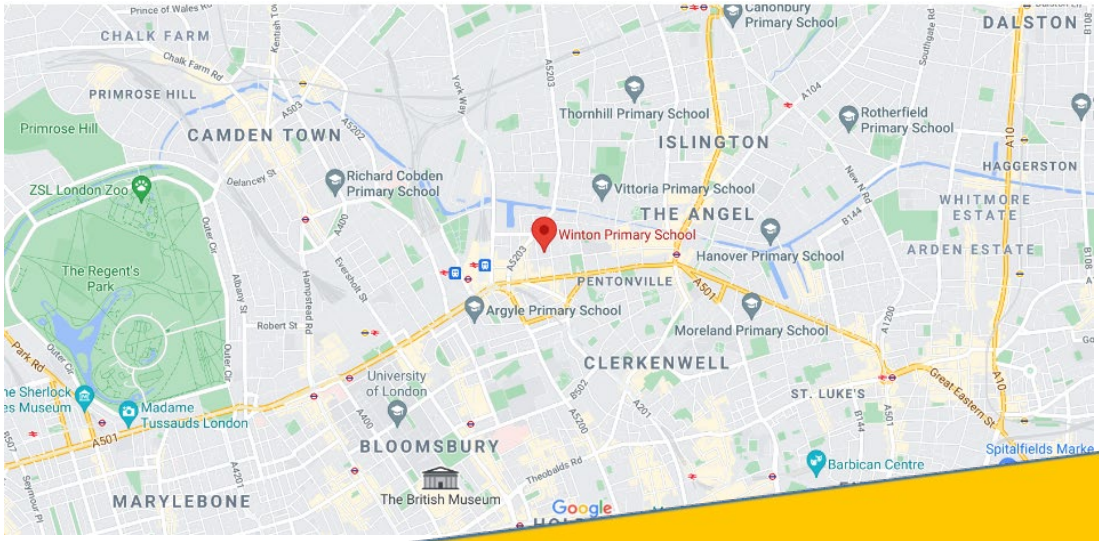
Information about the School

Winton Primary School is a vibrant and stimulating place to learn in the heart of London. Our school provides a safe and friendly environment , ensuring every child at Winton gets the best possible start and opportunity to find their path in life.
All children learn through an exciting curriculum with an international dimension that reflects the diverse nature of our community. The curriculum seeks to inspire children as confident and independent learners.
Early years
Our outstanding facilities and learning environments fully encourage early literacy and numeracy skills as well as developing a love of learning in children.

Community
Our wider school community is valuable to us and everyone in it plays an important part in the education of our pupils. Working together we ensure that every child gets the best possible start in life.
We are committed to raising standards whilst also ensuring we provide an exciting, challenging and enjoyable curriculum for our children.

We can offer:

- A strong, committed team of staff;
- Fantastic children who want to learn;
- Dedication and a sense of humour.



Please visit our website
for more information:
www.wintonprimaryschool.com
Click here for Virtual Tour.
https://youtu.be/RM8VF2f2bU0