

**SETTLEBECK SCHOOL**

 **Person Specification**

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| **Post Title: Teaching Assistant** |
|  | **Essential** | **Desirable** |
| Qualifications/Training/ Competences | * Relevant NVQ Level 2 or equivalent
* English and Maths to GCSE grade 4/C or above or the equivalent, e.g. Functional Skills level 2
 | * Additional specialist qualifications relevant to the role.
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| Relevant Experience | * Experience of working within a classroom setting
* Experience of working with children with a wide range of special educational needs
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| Knowledge/Skills | • Awareness of practices and procedures within education relating to welfare, safety and education of children* General understanding of different key stages, basic learning programmes and strategies
* Ability to self-evaluate learning needs and actively seeking learning opportunities
 | • Experience of working with visually impaired young people* Effective use of ICT to support learning.
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| Personal skills | * Ability to prioritise work
* Ability to manage time effectively
* Willingness to undertake training if required
* Ability to communicate with a wide range of people
* Initiative and the ability to work without supervision
* Work as part of a team
* Be creative, flexible and adaptable to the changing demands of the post
* Take pride in a job well done
* Trustworthy and reliable
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| Special Circumstances | * Occasional attendance at meetings/CPD outside normal hours.
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