**Post: Teaching Assistant**

**Close: 0800 Monday 1 November 2021**

**Interview: Thursday 4 November 2021**

**The Role**

**Shoreham Academy is seeking to appoint enthusiastic, committed and empathetic Teaching Assistants to join our team as soon as possible. The successful applicants will be expected to provide in-class support to students with a range of special educational needs.**

The Learning Support department is a busy and productive part of the school and has a vibrant team of experienced leaders and support staff. The successful applicant will be expected to provide an appropriate level of support across the school.

Working hours are 26.67 hours per week during school hours, however we would also welcome applications from candidates seeking flexible hours or a job share.

We encourage potential applicants to read the job description and person specification that is one of the attached documents. If you fulfil the essential requirements within the person specification and think you would be an ideal candidate then we look forward to receiving your application. **Please note that the deadline for applications is 8.00 am on Monday 1 November 2021 and shortlisted candidates need to be available to attend an interview on Thursday 4 November 2021.**

All new employees will be required to undertake an Enhanced DBS check with Barred List information prior to working in school. Two satisfactory references are required from all successful applicants, one of which must be the current or most recent employer. Prohibition order checks are undertaken for all newly appointed teachers and support staff who will be engaged in ‘teaching work’.

All new employees will be required to complete a medical questionnaire.

United Learning reserve the right to request further checks for individuals that have ever lived or worked outside the UK.  It is an individual’s obligation to meet these requirements by requesting a Certificate of Good Conduct from that country, or those countries, of residence and (for teachers) a Letter of Professional Standing from the professional regulating authority in the country or those countries in which they worked.

All new employees will be required to read and sign the annual Staff Student Relationship letter upon joining the Academy.

All new employees are required to complete three online safeguarding modules prior to starting work.

Evidence of an individual’s right to work in the UK will be checked at interview. Verification of any mandatory professional qualifications and professional status; relevant certificates or a letter of confirmation from the awarding institution must be provided at interview.

**About you:**

We are looking for a suitably experienced, enthusiastic, driven, hardworking individual who is able to use their own initiative and can relate to and establish an excellent rapport with students.

If you have the ambition and vision to secure the very best outcomes for all students and fulfil our requirements for this position, this could be the perfect opportunity for you. Shoreham Academy aspires to being a ‘Great School’ so we need great people to be able achieve this.