www.smithswoodpri.solihull.sch.uk

Birmingham, B36 0SZ

Ofsted Outstanding

WELCOME

TO Fabulous SMITH'S WOOD PRIMARY ACADEMY

Teaching Assistant Required

Are you commited & professional?

Will you inspire our pupils?

Can you challenge the minds of young children?







More Than A School

We are Looking for a highly skilled Teaching Assistant to join us at our Outstanding school.

We can offer you outstanding opportunities, a supportive team of staff, excellent resources and the chance to make a real difference to the lives of our children

We are looking for someone with experience/ training in:
-Working with pupils within years 2-6
-Supporting pupils with challenging behaviour
-Supporting pupils with SEND

Smith's Wood Primary Academy is committed to safeguarding and promoting the welfare of children and young people. An enhanced DBS clearance is required for this position. As part of the safer recruitment process, online checks will also be carried out

For more information, or to arrange a visit, please contact the school
Tel: 0121 779 8050 Email: office@smithswoodpri.solihull.sch.uk

TEACHING ASSISTANT

Smith's Wood Primary Academy has a responsibility for and is committed to safeguarding and promoting the welfare of children, young people and vulnerable groups.

Main Purpose

To support the learning, development and wellbeing of pupils by working closely with teachers to deliver high-quality classroom provision, promote inclusion, remove barriers to learning and help all children achieve their full potential.

Job details

Job title: Teaching Assistant (TA)

Salary: Band C: £20,650 - £22,741 per annum (pro rata)

Hours: 32.5 hours per week

Contract type: Full time, permanent

Closing date: 3rd December 12pm

Interview date: 7th December

Start date: As soon as possible, subject to notice period and safer recruitment checks

Smith's Wood Primary Academy is looking for a caring, enthusiastic and dedicated Teaching Assistant to join our OFSTED-rated Outstanding school. This is a rewarding opportunity to support pupils in a designated year group within Years 2 to 6, helping them to thrive academically, socially and emotionally while working closely with class teachers and the wider school team.

We are proud of our warm, supportive ethos and are seeking someone who shares our belief that every child deserves the opportunity to succeed. If you are committed to making a positive difference and want to be part of a friendly, hardworking team, we would love to hear from you.

Visits to our unique school are warmly welcomed. Please contact **office@smithswoodpri.solihull.sch.uk** to arrange a visit.

Applications are to be sent electronically to s48recruitment@smithswoodpri.solihull.sch.uk using the attached Solihull Council application form. CVs will not be accepted.

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Job Description

Supporting pupils

- Work with the teacher to plan, prepare and deliver learning activities.
- Support pupils' engagement in learning and help them access the curriculum effectively.
- Build positive relationships with pupils, promoting confidence, resilience, independence and self-esteem.
- Provide learning, care and pastoral support for all pupils, including those with special educational needs and disabilities (SEND).
- Adapt communication and support strategies to meet the individual needs of pupils.
- Support pupils with routines, transitions and behaviour management throughout the school day.
- Promote high standards of behaviour, responding to incidents in line with the school's behaviour policy and guidance on physical intervention.
- Support pupils' social, emotional and mental wellbeing, raising concerns and seeking support where appropriate.
- Contribute to the implementation of individual support plans and targeted provision for pupils requiring additional support.

Teaching and learning

- Demonstrate an informed and effective approach to teaching and learning by implementing appropriate strategies to support the work of the teacher and promote the progress and achievement of all pupils, including those with special educational needs and disabilities (SEND).
- Support the delivery of a broad, balanced and inclusive curriculum, enabling all pupils to achieve their full potential across all areas of learning.
- Promote, support and facilitate inclusion by encouraging the participation of all pupils in learning activities and the wider life of the school.
- Work alongside teachers to plan, prepare and deliver learning activities for individuals, groups and whole classes.
- Adapt the level and type of support provided to meet pupils' individual needs while encouraging increasing independence.
- Support teachers in maintaining high standards of behaviour and discipline, applying behaviour management strategies consistently in line with the school's policies and procedures to ensure a safe and positive learning environment.
- Organise and manage learning spaces, resources and equipment to help maintain a stimulating, purposeful and safe learning environment.
- Observe pupils' engagement, progress and attainment, providing accurate feedback to the class teacher and contributing to assessment and record-keeping as required.
- Deliver targeted interventions and learning programmes as directed by the class teacher, SENDCo or other school leaders.
- Use ICT effectively to support teaching, learning and pupil engagement.
- Supervise whole classes for short periods when the teacher is temporarily unavailable, in accordance with school policies and procedures.
- Contribute positively to the overall ethos, aims and work of the school.

Working with staff, parents/carers and relevant professionals

- Communicate effectively and professionally with pupils, colleagues, parents and carers, under the direction of the class teacher.
- Share relevant information, knowledge and understanding of pupils with school staff and, where appropriate, education, health and social care professionals to support informed decision-making and positive outcomes.
- Contribute to discussions and meetings with parents, carers and professionals by providing accurate feedback on pupils' progress, attainment, wellbeing and any barriers to learning, as directed by the class teacher.
- Work with the class teacher to ensure that relevant professionals are kept appropriately informed of pupils' progress, achievements and any emerging concerns.
- Understand and fulfil the responsibilities of the role, working collaboratively with teachers, support staff, specialist advisory teachers and other professionals.
- Collaborate effectively with colleagues and external agencies within and beyond the school to support pupils' development, wellbeing and achievement.
- Develop and maintain positive, professional and productive working relationships with colleagues and stakeholders.

Professional development

- Help keep your own knowledge and understanding relevant and up to date by reflecting on your own practice, liaising with school leaders, and identifying relevant professional development to improve personal effectiveness
- Take opportunities to build the appropriate skills, qualifications, and/or experience needed for the role, with support from the school

Safeguarding

- Demonstrate a strong commitment to safeguarding and promoting the welfare of all children, ensuring that their safety and wellbeing remain central to all aspects of the role.
- Work in accordance with statutory safeguarding guidance, including Keeping Children Safe in Education (KCSIE), the Prevent Duty, and the school's safeguarding and child protection policies and procedures.
- Contribute to a positive safeguarding culture by maintaining vigilance, reporting concerns promptly, and helping to create a safe, inclusive and supportive environment for all pupils.

Please note, this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the postholder will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.

Person Specification

Criteria	Essential	Desirable
Qualifications and training	• GCSE or equivalent level, including at least a Grade 4 (previously Grade C) in English and maths • Level 3 qualification in Supporting Teaching and Learning, Childcare, Education, or a related field (e.g. CACHE, CCLD, NVQ Level 3 or equivalent).	• First Aid training, or a willingness to complete it
Experience	• Experience working in a school environment or other educational setting • Experience planning and delivering learning activities • Experience building positive relationships with children and supporting their wellbeing. • Experience working collaboratively with teachers and other professionals	• Good understanding of inclusive practice and strategies to support pupils with additional needs • Experience delivering targeted interventions and adapting learning to meet individual needs
Skills and Abilities	• Good literacy, numeracy and IT skills. • Strong organisational, record-keeping and time-management skills. • Excellent communication, interpersonal and active listening skills. • Ability to build positive, professional relationships with pupils, parents/carers, colleagues and other professionals. • Ability to adapt support and learning activities to meet the individual needs of pupils. • Knowledge of the curriculum and effective strategies to support teaching and learning. • Ability to promote pupils' independence, confidence, wellbeing and positive behaviour. • Ability to work collaboratively as part of a team, while using initiative and remaining flexible.	• Understanding of child development and the diverse needs of pupils, including those with SEND.

	• Ability to remain calm and respond effectively in challenging situations • Ability to maintain confidentiality and handle sensitive information appropriately. • Knowledge of safeguarding requirements • Ability to communicate effectively with parents/carers and professionals	
Personal qualities	• Enjoyment of working with children • Sensitivity and understanding, to help build good relationships with pupils • A caring, patient and nurturing approach to supporting children. • A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school • Commitment to maintaining confidentiality at all times • Commitment to safeguarding, inclusion and equality • Resilient, positive, forward-looking and enthusiastic about making a difference • Capacity to inspire, motivate and challenge children and young people • Highest expectations of work and behaviour • Good attendance record	