

# Teaching Assistant Person Specification

<b>Job Title:</b>	Teaching Assistant	<b>Grade:</b>	Scale 6
<b>Line Manager:</b>	Headteacher Phase Manager Class Teacher		
<b>Supervisory Responsibility:</b>	None, apart from assisting in work familiarisation of new members of staff.		
<b>Hours:</b>	32.5 per week		

***This form lists the essential requirements needed in order to do the job. Applicants will be short-listed solely on them meeting these requirements.***

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## Essential Requirements

### Education and Experience

1. Good numeracy and literacy skills.
2. Experience of working with relevant age groups, preferably within a learning environment.
3. Experience of working with children with special educational needs **(desirable)**
4. Experience of working with children who may have challenging behaviours **(desirable)**

### Knowledge, Skills and Abilities

5. Ability to work well as part of a multi-professional team.
6. Good communication skills and the ability to be flexible.
7. Knowledge and understanding of classroom roles and responsibilities.
8. Ability to contribute to planning and implementation of appropriate work programmes, at the direction of the class teacher.
9. Ability to support the learning, social, emotional and physical development of the pupils.
10. Ability to build and maintain effective relationships with pupils, treating them equitably with respect and consideration.
11. Ability to understand the role of parents and carers in pupils' learning and to demonstrate ability to liaise with parents and carers sensitively and effectively.
12. Ability to provide necessary personal care to children, whilst encouraging their independence.
13. Ability and willingness to identify own training needs and participate in training and evaluate own learning.
14. Knowledge and understanding of the importance of promoting and safeguarding the welfare of children and young people within the school.