



Attributes	Essential	Desirable
Knowledge & understanding	Awareness of supporting students in a teaching and learning environment	Knowledge of importance of supporting students in their learning
Qualifications	GCSE in English and Maths (Grade C or above)	A levels
Skills & abilities	Able to communicate effectively with young people & adults Ability to learn new skills	ICT skills Evidence of excellent communication skills
Experience	Experience of working in a school or similar setting	
Equality	Personal commitment to equal opportunities	
Safeguarding	Understanding of what safeguarding means in a school	Understanding of what safeguarding means in a school
Community involvement	Appreciation of importance of home/school links	Experience of working within the community effectively
Personal qualities	Enthusiastic & innovative Calm and warm personality Sensitive to the needs of children & their families Excellent listening & interpersonal skills Ability to work independently and as part of a team The ability to converse at ease with members of the public and provide advice and information in accurate spoken English is essential for the post	