



Teaching Assistant 2 Job Vacancy

Would you like to be part of our friendly and supportive 'Team St Lens'?
Are you committed to the development and achievement of all pupils?

We have an exciting opportunity for a Teaching Assistant level 2 to join our inclusive Church academy, which is part of The Diocese of Chichester Academy Trust.

The successful candidate will be joining a strong team supporting learning. You should be able to contribute to a wide range of teaching and learning activities, including class based work; individual pupil support in order to assist and support the work of qualified teachers and to work within the statutory frameworks relevant to the role.

The successful candidate will:

- Experience of working with primary school aged children in range of contexts
 - Have GCSE's (grade C or equivalent) in English and Maths
- Be dedicated to providing, alongside the class teacher, a secure and inspiring learning environment where children can thrive
- Be effective in establishing positive, professional relationships with pupils, staff and parents
 - Be able to assist in the planning and preparation of resources
- Be responsible for keeping records and providing feedback to the class teacher in relation to children's progress and achievement

We can offer you a friendly, supportive school and opportunities for professional development.

You will also be expected to supervise the lunchtime period either inside or outside and administer first aid as required (training will be given).

**The position is a permanent, 23 hours 45mins per week role, term time only,
Monday - Friday, 8.45am - 1.30pm.**

**Single Status pay scale Grade 3, scale point 7, £24,796 pro-rata
(Actual salary - £13,751)**

The academy has a commitment to equality and diversity and encourages recruits from a diverse background to apply.

If you would like further information about our school please visit our website, www.stlens.org. If you would like to arrange a school visit or have any questions, please email Melissa Davey our Business Manager at mdavey@stlens.org Unfortunately, CV's will not be considered.

Closing date: Friday 12th September 2025 @ 9am

Interview date: TBC

Start date: As soon as possible (upon receipt of satisfactory references and completed DBS check)



In accordance with current GDPR compliance we will not keep any details / application forms on file once the position is filled.

Safeguarding

This post is covered by the Childcare Disqualification Regulations 2018. The Trust will need to ensure that they are not knowingly employing a person who is disqualified under the 2018 Regulations in connection with relevant childcare provision.

Accordingly, shortlisted candidates will be required to demonstrate to the Trust, by completing a self-declaration form as part of the pre-employment checks process, that they have not been disqualified under the 2018 Regulations. If the preferred candidate is found to be disqualified under the 2018 Regulations, the offer of employment will be subject to the application by the preferred candidate to Ofsted for a waiver and the receipt of a waiver from Ofsted.

All staff will be expected to hold or be willing to obtain Enhanced DBS check or Enhanced check for Regulated Activity with the Disclosure & Barring Services (previously the Criminal Records Bureau). For further information about what is required in this process please go to www.gov.uk/disclosure-barring-service-check (<http://www.gov.uk/disclosure-barring-service-check>).

This Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All school-based staff have the responsibility for promoting the safeguarding and welfare of children. All school staff should be aware of the school's Child Protection and Safeguarding Policy and work in accordance with this document at all times.

Additional Information

Work Permits: we may be able to obtain a Work Permit for this post, but this is subject to meeting the requirements of the UK Border Agency's Points-based Immigration System. Due to the restrictions, we cannot guarantee that individuals that meet the requirements of the Points-based Immigration System will be issued with clearance to obtain work permits.