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|  | ESSENTIAL | DESIRABLE |
| QUALIFICATIONS | * Demonstrable levels of numeracy & literacy equivalent to GCSE (A-C). |  |
| EXPERIENCE & KNOWLEDGE | * Understanding of how children learn * Experience of working in a school with children * Knowledge and understanding of the importance of the school’s Health and Safety Policy * Understanding of and commitment to work within the scope of the school’s Equal Opportunities Policy * Have an understanding of the importance of lesson planning, provision mapping, success criteria and how it contributes to learning * Take responsibility, with minimum supervision, for delivering work programmes over an extended period to individuals or groups of pupils with a range of complex needs. * Ability to record and pass on information accurately. | * Other interests/expertise which would benefit the school |
| SKILLS & ABILITIES | * Ability to work as part of a team * Ability to communicate effectively with a range of people * Excellent listening skills * Well organised and practical * Ability to diffuse conflict * Ability to be sensitive to the needs of children and to be firm when necessary * Able to manage the different behaviours that may be exhibited and to respond appropriately * Adaptable and flexible * Calm under pressure * Able to use own initiative * Able to form and maintain appropriate professional relationships with children, parents, governors and other professionals * Able to implement a range of Learning and Teaching strategies * Able to deal with sensitive information in a confidential manner * Sound IT skills to support learning | * Willingness and ability to contribute to whole school development * Willingness and ability to contribute to extra-curricular activities |
| OTHER | * Have a caring and positive disposition * Work in line with the school’s Behaviour Policy * Work within the guidelines of the Safeguarding Policy * Willingness to attend and participate in professional development meetings * Commitment to upholding the positive Catholic ethos and Christian core values of the school, both inside and outside the classroom. |  |