



# The Highway Primary School

The Highway, Orpington, Kent BR6 9DJ  
Headteacher: Mrs E Hodson BA (Hons)

Telephone: Orpington (01689) 827990  
Email: [officethps@solamat.co.uk](mailto:officethps@solamat.co.uk)

## **Teaching Assistant Vacancy**

<b>Start date:</b>	As soon as possible
<b>Working Pattern:</b>	30 hours per week Monday to Friday 6 hours per day 8.45am - 3.30pm (this includes a 15mins unpaid morning break and 30mins unpaid lunch break) 38 weeks per year
<b>Contract Type:</b>	Fixed Term Contract until 31.08.2026 (with an annual review)
<b>Salary:</b>	Bromley Localised Pay Scale BR4 Point 12 The actual pro-rata salary is approximately £17,353.19 per year (FTE £24,435).

At Inicio Educational Trust (IET) we have a strong focus on building a diverse and inclusive environment for all staff and the wider school community. We welcome applications from all qualified applicants.

**We are looking for a dedicated and enthusiastic Teaching Assistant to join our team, supporting our children across the school within the classroom. This role requires regular 1:1 work with children with SEN, working with small groups of children with SEN but also working as class TA as directed and based on the needs of the children and school. This role would suit someone who is nurturing, empathetic, and keen to make a real difference to children's wellbeing as well as their learning.**

**If you are passionate about supporting children both academically and emotionally, we would love to hear from you.**

**Relevant qualifications and experience of working with children would be desirable. Please refer to the Job Description and Person Specification for further details.**

The Highway Primary School is a one-form entry school in the heart of the Orpington community. We work as a team and share a clear understanding of what we are aiming to achieve for the children.

*The Highway Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.*

All IET employees are expected to be fully committed to the ethos and aims of the schools and Trust. In return, the Trust offers a highly supportive environment with a strong focus on staff wellbeing including an Employee Assistance Programme, available to all staff.

To find out more about us we invite you to look at our website and, of course, you are most welcome to reach out if you have any questions about the role or to arrange a visit to the school. Please contact us by phone at **01689 827990** or email on [officetps@iniciotrust.org](mailto:officetps@iniciotrust.org).

### **Safeguarding and Equal Opportunities**

Inicio Educational Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Any offer of appointment for post is subject to a satisfactory Enhanced Disclosure and Barring Service check as well as references.

Inicio Educational Trust is committed to promoting and building a diverse and inclusive climate by extending diversity and inclusive awareness throughout our community. We aim to build and sustain a diverse and inclusive community where all individuals are appreciated and respected.

Inicio Educational Trust is an Equal Opportunities employer and appointments are based on the applicant's ability to meet the requirements of the position. The Trust is opposed to any form of discrimination against any individual or group and welcomes the fact that our Trust includes a diversity of individuals from many races and cultures. Behaviour which is discriminatory on the grounds of race, colour, culture, nationality, gender, sexual orientation, disability, religion, will not be tolerated.

### **Applications**

Please apply, preferably online, using the IET Application Form, Job Description and Person Specification. Please note that we cannot accept CVs and that references will normally be taken up before the interview. Furthermore, please be aware that we will carry out a soft digital search for all candidates ahead of their interview. Applications should be emailed to [HRPrimaries@iniciotrust.org](mailto:HRPrimaries@iniciotrust.org)

**We look forward to receiving your complete application by Thursday 29 January 2026 at 9am.**

**Interviews are scheduled to take place on Monday 2 February 2026.**

The Trust reserves the right to close, extend or remove the advert and interview suitable candidates prior to the above date.

Applications and enquiries should be emailed to [HRPrimaries@iniciotrust.org](mailto:HRPrimaries@iniciotrust.org)

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## Inicio Educational Trust

### Registered Office:

St Nicolas Lane

Logs Hill

Chislehurst

Kent BR7 5LJ

Tel: 020 8467 2280

Email: [enquiries@iniciotrust.org](mailto:enquiries@iniciotrust.org)

Website: [www.iniciotrust.org](http://www.iniciotrust.org)

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**WE HAVE  
ACHIEVED**



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Registered Office: St Nicholas Lane, Logs Hill, Chislehurst, Kent, BR7 5LJ

