



## Job Description



### Title and Grade

Teaching Assistant - Band 6

### Purpose of the Role

*To work with teachers to support teaching and learning by working with individuals and/or small groups of pupils, adjusting activities within set parameters under the direction, guidance and supervision of teaching staff. Responsibility to provide short-term emergency cover by supervising classes.*

### Responsibilities

Working under the direct supervision and guidance of a teacher:

- **Work with individual pupils and/or groups of pupils on targets and assist pupils to meet learning objectives.**
- **Promote high standards of behaviour, employ effective de-escalation strategies and where necessary, exercise appropriate physical intervention. Training will be provided.**
- Participate in the evaluation of learning activities with teaching staff providing verbal and written feedback on pupils' progress, development and attainment, including providing written and verbal feedback on observations undertaken.
- Provide feedback to pupils in relation to attainment and progress under the guidance of a teacher.
- Support learning by arranging/providing resources for lessons/activities under the direction of the teacher.
- Support pupils in emotional and social well-being, reporting problems to the teacher as appropriate.
- Within defined parameters and guidelines, share information concerning pupils with staff, parents/carers/guardians, internal and external agencies as appropriate.
- Support independent learning and the inclusion of all pupils including assisting pupils with eating, dressing and hygiene as required.
- Assist in the creation of **Individual Education Plans** as required by teaching staff.
- Participate in training and other learning activities as required.
- Demonstrate and promote commitment to equal opportunities and to the elimination of behaviour and practices that could be discriminatory.
- Be aware of requirements in respect of confidentiality, child protection procedures, health and safety, behaviour management, equal opportunities, special educational needs and other policies of the governing body and/or local education authority.
- Be an effective role model for pupils by demonstrating and promoting the positive school values, attitudes and behaviour expected.
- It is an expectation of the role that jobholders will engage with all pupils as directed by the school in line with the overall goals of the school and the needs of all pupils.

*The work of the school changes and develops continuously which in turn requires staff to adapt and adjust. Whilst the main duties and responsibilities of the post are set out above, the job description is not an exhaustive list of tasks and each individual task to be undertaken has not been identified. The duties and responsibilities above should not therefore be regarded as immutable but may change in line with national prescription on support staff terms and conditions of employment and/or any relevant school improvement priorities set from time to time. Any major changes will involve discussion and consultation with you.*

**THROSTON PRIMARY SCHOOL IS COMMITTED TO SAFEGUARDING AND PROMOTING THE WELFARE OF CHILDREN AND YOUNG PEOPLE. THIS POST IS SUBJECT TO SAFER RECRUITMENT MEASURES AND A DISCLOSURE AND BARRING SERVICE (DBS) CHECK WILL BE REQUIRED.**