Person specification for Teaching Assistant with SEN Responsibilities
Grade 4

SPECIFICATION	ESSENTIAL	DESIRABLE
Education/ training	• Good levels of proficiency in English and mathematics. • Functional ICT skills.	• Further qualifications i.e. GCSE, A level, degree.
Experience	• Successful experience of working with primary age pupils	• Working in a school environment.
Knowledge	• Ability to learn new and relevant skills. • Working knowledge of specific literacy interventions.	• Experience of supporting students in English and Maths
Skills/attributes	• Effective interpersonal skills • Interacts with others on the basis of mutual self respect • Remains calm under pressure • Works effectively in a team • Able to be flexible over hours during the working day • Very trustworthy and ensures confidentiality is never broken • Communicates clearly and concisely • Demonstrates initiative, flexibility and commitment to get things done • Knows when to seek help from others • Supports others by listening and encouraging	• Leading small group activities
Personal qualities	• Ability and willingness to work to get the best from all children • Commitment, enthusiasm and energy • Commitment to own personal and professional development • Willingness to be involved in the wider life of the school community • Emotional intelligence and empathy	• A sense of humour