Role Profile

## Support Staff

## Support Staff Will:

- Positively promote the philosophy, policies and practices of the school
- Maintain a positive and professional approach; demonstrating positive attitudes, values and behaviours at all times
- Form and maintain appropriate, professional relationships with pupils, colleagues, parents, governors, other agencies and the wider community
- Contribute to the life of the school e.g. by supporting school events, PTA events and extra-curricular activities.
- Keep the Headteacher/Deputy Headteacher fully aware of any problems; educational, social and medical, concerning the children
- Treat confidentially any information concerning individuals gained in the course of working in school
- Use effective behaviour management strategies consistently in line with our school policy and procedures
- Deliver and review the effectiveness and progress of targeted, structured interventions and confidently provide feedback on the impact with class teachers, SENCo and SLT
- Extend professional development in line with the school's needs (attending training and feeding back to colleagues/applying knowledge and skills from training in practical classroom context)
- Have an excellent subject knowledge across the Early Years Foundation Stage and Key Stage One to ensure you are prepared to support children's learning across a range of ages and abilities including those with SEND.
- Be required to do other duties appropriate to the level of the role, as directed by the Headteacher


## Key Accountabilities

- To fulfil the professional standards for support staff which can be accessed at the link: Teaching Assistant Standards
- To fulfil professional duties as specified in Terms and Conditions of Service for support staff as specified in the Career Expectations Framework for all support staff
- To undertake the duties of support staff


## In Particular Support Staff Must:

- Safeguard and monitor pupils' welfare in line with the school practices and polices (utilising CPOMS appropriately to record behaviour and safeguarding concerns)
- Create and maintain a purposeful working atmosphere
- Demonstrate a secure knowledge of the Early Years Foundation Stage, the National Curriculum and other required teaching programmes
- Set appropriate and challenging high expectations for pupils learning and behaviour
- Ensure that pupils have a clear understanding of learning objectives, success criteria and next steps
- Respond to individual needs
- Engage and motivate pupils and maintain pace through lively exposition and effective questioning
- Have an excellent understanding of curriculum and knowledge progression across the Infant phase; know what comes before and next in a child's learning journey (ensure you have copies of progression documents for each subject you are supporting)
- Confidently demonstrate good teaching skills, knowledge and practice
- Adapt practice accordingly to ensure the needs of all pupils are met under the direction of the class teacher
- Work flexibly to support whole class delivery, small group and one to one teaching; ensuring the needs of all pupils are met (e.g., roving around the room delivering effective interventions and responsive feedback)
- Ensure that classroom space, and the wider school is tidy, purposeful and organised according to school guidelines and undertake administrative tasks to support the teacher's workload
- Know and adhere to health and safety requirements

