



WESTGATE PRIMARY SCHOOL

Person Specification Form

Post Title - Teaching Assistant - Level 2(a)

Personal Attributes required (on the basis of the job description)	Essential (E) or Desirable (D)
<p>Qualifications</p> <p>NVQ level 2 or above qualification –appropriate to the post(or equivalent)</p> <p>GCSE Grade C in Maths and English (or equivalent)</p>	<p>E</p> <p>D</p>
<p>Experience</p> <p>Experience of working with or caring for children of relevant age</p> <p>Experience of working in a relevant classroom</p> <p>Experience of Administrative work</p> <p>Experience of supporting pupils with challenging behaviour</p> <p>Previous experience of working with children with additional needs in a school setting</p> <p>Experience of working as part of a flexible team</p>	<p>E</p> <p>D</p> <p>D</p> <p>D</p> <p>E</p>
<p>Knowledge/skills/abilities</p> <p>Ability to operate at a level of understanding and competence equivalent to NVQ Level 2 standard</p> <p>Ability to supervise and assist pupils</p> <p>Knowledge and experience of delivering group interventions</p>	<p>E</p> <p>E</p> <p>E</p>

Ability to relate well to children	E
Ability to work as part of a team	E
Good communication skills	E
Ability to supervise and assist pupils with SEN	D
Time management skills	E
Organisational skills	E
Knowledge of classroom roles and responsibilities	D
Knowledge of the concept of confidentiality	E
First Aid Certificate	D
Administrative skills	D
Knowledge of Early Years Foundation Stage	D
Good numeracy and literacy skills	E
Ability to make effective use of ICT	D
Flexible attitude to work	E
Willingness to commit to the wider life of the school community	E
Training/previous experience of supporting children with Social, Emotional and Mental Health Difficulties	D
Knowledge of using restorative approaches with children	D
Other	
Commitment to undertake in –service development	E
Commitment to safeguarding and protecting the welfare of children and young people	E