**PERSON SPECIFICATION**

**HEAD OF YEAR**

|  |  |  |
| --- | --- | --- |
| Attribute | **Essential** | **Evidence** |
| Educational Qualifications | * QTS * Degree or equivalent | A  A |
| Experience | * Evidence of effective teaching or teaching practice * Excellent attendance | A  R |
| Skills/Knowledge/  Aptitudes | * Excellent classroom practitioner * Commitment to our *Shared Values* * Ability to enthuse and motivate students and staff * Commitment to school improvement through self-evaluation * Make accurate and productive use of assessment * Demonstrate good curriculum knowledge * Promote good progress and outcomes by students * Ability to communicate effectively at all levels both orally and in writing * Ability to operate effectively as part of a team and relate well to others | R  A/R  A/R  A/I  A/I  A/I  A/I  A/R  A/I |
| Personal Qualities | * Integrity * Excellent interpersonal skills * Commitment, enthusiasm and energy * Commitment to equal opportunities and the inclusion of all * Interested in personal and professional development * Hardworking and willingness to get involved in the whole sphere of school life * Ability to be flexible and work effectively under pressure * A good sense of humour and perspective * A willingness to give generously of personal time to support school events and activities | R  R/I  I  A  A  R/I  R/A  R/I  A/R/I |

**Evidence: A = Application R = Reference I = Interview**

Jan 2022