



Cambridge Primary Education Trust (CPET) is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. This appointment is subject to an Enhanced DBS check, references and overseas checks.

Role: Teaching School Hub Lead		Closing Date: 30/04/2021	
Name of Applicant:		Date:	
Name(s) of persons shortlisting:			
CRITERIA	PERSON SPECIFICATION	Essential	Desirable
Educational Qualifications	<ul style="list-style-type: none"> Degree or equivalent level professional qualification Qualified Teacher Status Evidence of regular, relevant and recent professional development 	✓ ✓	✓
Experience and Skills	<ul style="list-style-type: none"> Working with children or young people Educational research and curriculum understanding Track record of impact as an operational leader Experience of a leadership role (with a MAT, Teaching School or similar) Highly effective implementation of projects and/or events Leading MAT/school development and CPD programmes Financial and HR awareness Direct experience of leading an aspect of hub accountability (e.g. ECF, ITT or NPQs) Building collaborative partnerships and networks Writing detailed reports and documents including to funders such as the Department for Education Managing staff and building an effective team Working in a busy environment with competing deadlines Developing systems to collect and monitor KPIs Securing grant funding and bid writing Excellent IT skills 	✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓	✓ ✓ ✓ ✓ ✓ ✓ ✓
Vision and Strategy	<ul style="list-style-type: none"> Vision aligned with Hub aspirations and high expectations of self and others 	✓	
Personal Qualities	<ul style="list-style-type: none"> Innovator and adaptable problem solver Excellent listening, communication skills and high levels of emotional intelligence Strong organisational and time management skills and ability to work under pressure The ability to enthuse and inspire others and has a 'can do' attitude Resilience and optimism to manage day-to-day challenges in a busy school environment Ability to pay attention to details when completing tasks 	✓ ✓ ✓ ✓ ✓ ✓	

	<ul style="list-style-type: none"> • High levels of honesty and integrity, confidence and self-motivation • Ability to maintain discretion and confidentiality at all times • Confident in working in a rapidly changing environment and ability to adapt rapidly to change • A commitment to the ethos and values of the Teaching School Hub and wider Trust schools • A commitment to the Nolan Principles for Public Life 	✓ ✓ ✓ ✓ ✓	
Other	<ul style="list-style-type: none"> • The post is subject to a Enhanced DBS disclosure • The post holder must be committed to safeguarding the welfare of children • Driving licence 	✓ ✓ ✓	
Name of applicant:		Interview: YES/NO	
If no, please give reason:			
Signature:		Date:	