

Haileybury Turnford

Ambition · Pride · Success

Safer Recruitment

Haileybury Turnford operates a Safer Recruitment Policy.

Please be advised that if you are called for interview you will need to produce the following as evidence of your identity and your right to work in the UK:

1. Passport. (If you are unable to produce this please bring the long version of your UK birth certificate)
2. If you are a non EU worker, proof of your right to work in the UK
3. A UK photo card and counterpart driving licence or EU identity card
4. Proof of your home address i.e., a utility bill or a bank statement
5. Proof of your NI Number i.e., a P45, P60 or letter from HMRC
6. Teachers only: proof of your Qualifications and QTS Status - please bring your certificates.

These documents will be used to check your identification and your right to work in the UK. You will also be asked to complete a criminal records bureau check.



Haileybury Turnford, Mill Lane, Cheshunt, EN8 0JU 01992 308333 www.haileyburyturnford.com
Principal: Robin Newman MSc MBA

Haileybury Turnford is a trading name of Haileybury Academy Trust, a charitable company limited by guarantee registered in England and Wales with registered number 09659808.

Registered office: Haileybury Academy Trust, London Road, Hertford Heath, Hertford, Hertfordshire, SG13 7NU