

Technology Technician – Art & Resistant Materials APPLICATION PACK



Dear Colleague

Thank you for your interest in Edgar Wood Academy.

Edgar Wood Academy opened its doors in 2021 after being commissioned by the DfE to serve the community of Middleton and Heywood. Helping our students realise their potential lies at the heart of everything we do by adhering to our values of Resilience, Empathy, Responsibility and Respect.

We believe that the success of a school lies in fostering high quality relationships between students, staff and the wider community and adherence to our values helps strengthen these relationships each and every day.

At Edgar Wood Academy, we work together to support every student to develop, both personally and academically. We aim to ensure that our students have the knowledge and skills to improve the communities that they live in, to enrich the society that they are part of and to make a positive contribution. As part of our Edgar Wood Promise, we have a curriculum which aims to secure outstanding progress, develop students' powerful knowledge and cultural capital, as well as their aspirations to be the best versions of themselves.

We are proud to be part of Altus Education Partnership Trust. The development of the Trust stemmed from a commitment to raising aspirations and improving the life chances of young people throughout the borough of Rochdale.

In September 2022, students at Edgar Wood Academy were the first to experience our new building, and we are extremely lucky to benefit from its state-of-the-art facilities, designed to allow all students to flourish academically, culturally and artistically.

Our passion and commitment to ensuring our students' potential through high-quality teaching, in a safe and caring environment is key to the success of each and every student.

To work at Edgar Wood Academy, you must aspire to be an outstanding colleague, willing to share, learn and keep abreast of current research. Enjoy working as a team and thrive on the challenge of working and contributing to the successful establishment of a school. Be someone who will help us to make a positive difference to the lives of young people in the borough. In return, we promise a supportive and enjoyable working environment, and the resources needed to carry out the role to the highest standards.

I am incredibly excited and privileged to be the Headteacher at Edgar Wood Academy and together, we will work hard to ensure that we deliver a world-class education to the students and community we are proud to serve.

Yours sincerely

A handwritten signature in brown ink that reads "Paul Jones".

Paul Jones
Headteacher

Making your application

I hope that when you read this pack you are inspired to apply for the post.

Application

1. Complete the Altus Education Partnership application form.
2. Provide a supporting statement of no more than one side of A4 which should address the criteria in the person specification.
3. Send your completed application form by email to recruitment@altusep.com

Deadline

The deadline for the post is **13th May 2025** (to arrive no later than 12.00 midday).

Interviews are expected to take place **week commencing 19th May 2025**.

Shortlisting

We will unfortunately be unable to notify candidates who are not on the shortlist; therefore, if you have not heard from us your application has been unsuccessful on this occasion.

Salary

The post will be paid on the School Support pay spine, Scale Point 5 to 6 currently **£22,517 - £22,874 for term-time only plus 2 weeks**.

Start Date

September 2025

For an Application Pack

1. Visit www.altusep.com
2. Contact Sophie Bailey – HR Officer: recruitment@altusep.com

Reward Package & Additional Benefits

We offer a comprehensive package, including membership of our outstanding Teachers' Pension Scheme; our 'Employee Benefits Programme' which provides a range of options including:

- Our Cycle to Work Salary Sacrifice Scheme
- Free access to Employee Assistance Programme, offering guidance, support and counselling on a range of subjects
- Generous holiday entitlement

Altus Education Partnership is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff to share this commitment. This position is subject to an Enhanced DBS check under the Rehabilitation of Offenders Act 1974. In accordance with the recommendations set out in KCSIE the Trust carries out online searches on shortlisted candidates. It is also Trust policy to contact at least 1 reference prior to interview.

Background Information

Edgar Wood Academy

Edgar Wood Academy is an 11-16 year old state-funded secondary school. Working closely with Rochdale Borough Council to meet the estimated shortfall of secondary school places, we opened our doors to welcome year 7 children from the areas of Middleton and Heywood in September 2021.

From September 2022, students at Edgar Wood Academy were the first to experience our new school building on Heywood Old Road, Heywood, with its modern state-of-the-art facilities, designed to allow them to flourish academically, culturally and artistically.

Altus Education Partnership

Altus Education Partnership is a Multi Academy Trust and was established in 2017 through Rochdale Sixth Form College, an Ofsted Outstanding provider, and grew from the Trust's desire to improve education in the borough of Rochdale as a whole.

The Trust currently comprises four academies, including ourselves. The other three academies are:

- **Rochdale Sixth Form College** which opened in 2010 to address the significant underachievement in A level performance in the borough. Since then, it has raised achievement in the area dramatically and is recognised nationally as a centre of excellence. The College is Ofsted Outstanding, Sixth Form College of the Year 2021, and regularly one of the highest performing colleges in the country according to the DfE's Performance Tables and National Achievement Rate tables
- **Kingsway Park High School** is an Ofsted rated Good school with a strong track record of providing its students with an excellent education. The Academy recently benefitted from a new teaching block which opened at the end of 2024
- **Bamford Academy** is an Ofsted rated Good school providing a caring and nurturing environment for all of its pupils; it is a popular first choice for many parents and young people in the local community

We are delighted that **Caldershaw Primary School** will join Altus Education Partnership on 1st July 2025.

Altus Education Partnership is now on the cusp of significant and rapid growth, with a high number of schools indicating an interest in joining the Trust, and seven of these schools entering into a Trust Partnership Agreement. This means that while the Trust currently has around 4,500 students and 500 staff over 4 academies, within three years this could easily increase to around 10,000 students, 1,000 staff and 10 or more academies.

Additionally, the Trust has codified and solidified its relationship with a number of key educational partners in the borough. Most notably, and uniquely in the sector, Altus has a Memorandum of Understanding with Hopwood Hall College around the curricula the two colleges offer, and to support transition of students to post-16 education.

Role Description

Job Title:	Technology Technician – Art & Resistant Materials
Reports to:	Head of Technology
Contract:	Permanent, 37 hours per week. Term-time plus 2 weeks.
Salary:	Salary: School Support Pay Points 5–6, currently £22,517–£22,874 per annum (pro rata for term-time working).
Start Date:	September 2025

Overall Purpose of the Post

To support the delivery of high-quality teaching and learning in the Design and Technology (Resistant Materials) and Art departments through the preparation and maintenance of tools, equipment, and materials. The postholder will work closely with teaching staff to provide technical support, ensure safe working practices, and create an environment in which students can develop practical skills, creativity, and confidence in both subjects.

The technician plays a vital role in ensuring that workshops are maintained to a high standard and that health and safety requirements are consistently met.

Key Responsibilities:

1. Practical Lesson Preparation and Support

- Prepare materials, tools, and equipment for practical lessons in woodwork, metalwork, plastics, and multi-material projects.
- Set up and dismantle equipment before and after lessons in line with teachers' requirements.
- Provide in-class technical assistance to students and teachers, supporting pupils to work safely and effectively.
- Help pupils with specialist techniques under the teacher's direction, such as measuring, cutting, shaping, sanding, and joining materials.
- Assist with preparation of materials, tools, and equipment for Art lessons, including supporting activities such as painting, printmaking, sculpture, and mixed media work.
- Provide practical support to Art staff and students during lessons where appropriate, helping pupils use specialist tools and materials safely and effectively.

2. Workshop Maintenance and Equipment Management

- Maintain all machinery and hand tools in a safe, serviceable condition, arranging for repair or calibration where necessary.
- Monitor and carry out termly health and safety checks and inspections of all equipment, in line with school policies and legal requirements.
- Clean and tidy the workshop, ensuring that surfaces are free from dust and tools are stored safely and appropriately.
- Ensure all extraction systems and electrical equipment are regularly tested and serviced in accordance with statutory requirements.

- Support the maintenance and safe storage of Art equipment, such as printing presses, and specialist tools.

3. Safety and Compliance

- Ensure a safe working environment in the DT workshop, including appropriate use of PPE, ventilation, and safeguarding of hazardous tools.
- Maintain records of health and safety checks, equipment servicing, and COSHH (Control of Substances Hazardous to Health) assessments.
- Contribute to and support the review and development of risk assessments for practical activities.
- Keep up to date with current health and safety guidance from CLEAPSS and other relevant organisations.

4. Inventory and Procurement

- Monitor stock levels of consumables and order replacement materials, tools, and PPE in line with departmental budgets.
- Assist with sourcing cost-effective suppliers and maintaining an up-to-date inventory of departmental assets.
- Receive and check deliveries, ensuring stock is safely stored and appropriately rotated.
- Monitor and order stock for both Technology and Art departments, ensuring materials like paints, canvases, clay, and specialist paper are available.

5. Administrative Support

- Create instructional resources and displays to enhance pupil learning and workshop use.
- Assist with the preparation of materials for assessments, coursework moderation, and exhibitions.
- Support with the organisation of external competitions, curriculum events, or open evenings relating to the DT department.

6. Contribution to School Life

- Build strong, positive relationships with students, staff, and visitors.
- Promote the academy's values of *Resilience*, *Empathy*, and *Responsibility* through daily interactions and professional conduct.
- Take an active role in supporting wider school priorities such as sustainability projects or enrichment clubs, e.g. STEM or practical skills-based clubs.
- Participate in school INSET, training, and meetings as required.

Other:

- The Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff to share this commitment. An enhanced DBS check and other pre-employment checks will be required for the successful candidate.
- The Trust is committed to equal opportunities for all.
- The successful candidate will be required to complete a satisfactory medical screening assessment and provide two satisfactory references, identity check and right to work.
- The terms and conditions are specified within the contract of employment.

This job description is a representative document. Other reasonably similar duties may be allocated from time to time commensurate with the general character of the post and its grading. The person appointed will be expected to work flexibly and the exact nature of the duties described above is subject to periodic review and is liable to change.

All staff are expected to adhere to school policies and procedures.

Person Specification

		Assessed by:		
No.	CATEGORIES	Essential/ Desirable	App Form	Interview
ROLE CRITERIA				
1.	Experience working with resistant materials (wood, metal, plastics)	E	√	√
2.	Knowledge of workshop machinery (e.g. pillar drill, band saw, sanding machines)	E	√	√
3.	Understanding of Health & Safety regulations in a workshop setting	E	√	√
4.	Practical skills in manufacturing, repairing, and maintaining equipment	E	√	√
5.	Relevant qualification (e.g. Design Technology, Engineering, or equivalent)	D	√	
6.	Experience working in a school or educational setting	D	√	√
7.	Excellent organisation and communication skills	E	√	√
8.	Ability to work independently and as part of a team	E	√	√
PERSONAL CHARACTERISTICS				
23.	An unwavering commitment to the Altus Education Partnership's vision, mission and values	E	√	√
24.	Willing to be accountable and to take personal responsibility for own actions.	E	√	√
25.	Resilience and the ability to grow professionally and flexibly within a start-up and developing organisation	E	√	√



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academy

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