

Nicholas Chamberlaine School
Bulkington Road, Bedworth, Warwickshire CV12 9EA
www.nicholaschamberlaine-gst.org

A big school needs large minds

Technology Technician

from Immediate effect (for 12 months in the first instance)

Band E: Points 5-6 (Fte: £26,427 - £26,847)

(37 hours: £22,634 - £22,994 pro rata)

Nicholas Chamberlaine School is a vibrant, exciting, innovative and mixed 11-18 school with 1200 students. Students are keen to do well, parents are very supportive and the staff are highly committed to the further success of the school. The school has been a proud member of the Griffin Schools Trust since September 2013.

The school is looking to appoint a Technology Technician. The above post is available immediately, term time only plus 5 inset days.

Key responsibilities:

Supporting the Head of Technology in ensuring the co-ordination of the use of practical resources and facilities and provide assistance and advice in meeting the practical needs of the technology curriculum, including liaising with Teaching staff and Support staff outside the department. This is likely to involve:

- Preparing materials, production of jigs and fixtures, setting up machinery and operating routine technical processes.
- Sourcing, costing and suggesting economic alternatives to maintain stock levels for all Technology subjects
- Routine servicing of machines and hand tools for all disciplines within Technology
- The preparation and construction of demonstration models for all areas.
- Updating the department inventory, notifying staff of material and tool losses in all areas.
- Sharpening and renovation of tools and removal of broken items.
- Assist in lesson preparation and support students in both practical and theory lessons.
- Keeping material stock rooms tidy, particularly shavings and sawdust, monitor wood and metal stock and sort short ends into storage and waste bays.
- Emptying dust extraction units weekly throughout the Department.
- Preparation and maintenance of displays in all areas.
- Ensuring the routine and non-routine checking, cleaning, maintenance, calibration, testing and repairing of equipment to the required standard.
- Assisting with the compilation of orders and liaising or negotiating with suppliers and the finance department.

To ensure the maintenance of a healthy and safe working environment through:

- The implementation of the school and departmental Health and Safety Policy.



- Actively contributing to the assessment, monitoring and review of both health and safety procedures, risk assessments and information resources.
- Ensuring that safety wear is kept in good working order.
- The healthy and safe storage and accessibility of equipment and materials.
- The routine checking of equipment is undertaken.
- The provision of technical advice and support on health and safety issues to Teaching and Trainee Technical Staff.
- The safe treatment and disposal of used materials including hazardous substances and responding to actual or potential hazards;
- Reporting any defects and recording all damage to the Head of Department.
- Conducting official safety machine checks every morning.

Any other duties commensurate with the grading of the post.

This is a vital, busy and demanding role within the Technology Department. However, whilst relevant experience is desirable, training is available for the right candidate.

To apply for this post, please forward a letter of application which should be no longer than 2 sides of A4, stating the reasons why you would like to be considered for the role and detailing your skills and abilities together with your CV and a completed application form.

Further details are available from Helen Yeomans on 02476 312308 ext. 241 or by email h.yeomans@nicholaschamberlaine.co.uk

Closing date for this application is Friday 13 November at 9am. Interviews are ongoing, we reserve the right to withdraw the advert before the deadline if a suitable candidate is appointed.

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

The post is subject to an enhanced DBS Disclosure COMMITTED TO EQUAL OPPORTUNITIES